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**MINISTRY OF INTERNAL AFFAIRS**

Pursuant to Article 77 of the Law on Weapons (Official Gazette of the Republic of Macedonia no. 7/05, 47/06, 42/07, 86/08, 72/10, 158/11, 119/13, and 164/13) the Minister of Internal Affairs adopted the

**RULES OF PROCEDURE ON AMENDING THE RULES OF PROCEDURE ON FORMS OF WEAPONS AND AMMUNITION AND OF THE MANAGEMENT OF RECORD KEEPING OF WEAPONS AND AMMUNITION**

Article 1

In the Rules of Procedure on Forms of Weapons and Ammunition and of the Management of Record keeping of Weapons and Ammunition (Official Gazette of the Republic of Macedonia no. 94/09 and 2/10, and 156/10) in Article 1 the words "approval to procure and take weapons and ammunition out of the country" shall be replaced with the words: "approval to transfer weapons out of the Republic of Macedonia", and the words: "approval to bring in and carry weapons and ammunition issued by a diplomatic or consular representative's office, approval to possess and carry hunting weapons during the hunting season in the country" with the words: "approval to transfer weapons through the territory of the country issued by a diplomatic or consular representative's office, approval to bring in and carry hunting weapons in the country for the purposes of hunting", and after the words: "approval to establish shooting ranges, and": the following words shall be added: "other forms of applications and approvals for weapons, as well as".

Article 2

In Article 2 paragraph 2 the word "three" shall be replaced with the word "five".

Paragraph 3 shall be amended as follows:

"The application referred to in paragraph 2 of this article shall comprise: information on the applicant; date and place of submission of the application; applicant's signature; signature of the officer who received the application; annexes to the application; agreement by the applicant on the use of his/her personal data by the competent authorities; application content; weapon type; reason for procurement of the weapon; weapon that is owned; and instructions on how to fill in the application (Form no. 1)."

Paragraph 5 shall be amended as follows:

"The application referred to in paragraph 4 of this article shall comprise: information on the applicant; date and place of submission of the application; applicant's signature; signature of the officer who received the application; annexes to the application; agreement by the applicant on the use of his/her personal data by the competent authorities; weapon that is owned; application content; weapon category; reason for procurement of the weapon; and instructions on how to fill in the application (Form no. 2)."

Paragraph 7 shall be amended as follows:

"The application referred to in paragraph 6 of this article shall comprise: information on the applicant; date and place of submission of the application; applicant's signature; signature of the officer who received the application; annexes to the application; agreement by the applicant on the use of his/her personal data by the competent authorities; weapon that is owned; application content; reason for procurement of the weapon; and instructions on how to fill in the application (Form no. 3)."

In paragraph 8 the word "three" shall be replaced with the word "four".

Paragraph 9 shall be amended as follows:

"The application referred to in paragraph 8 of this article shall comprise: information on the applicant; date and place of submission of the application; applicant's signature;

signature of the officer who received the application; annexes to the application; agreement by the applicant on the use of his/her personal data by the competent authorities; application content; weapon type; weapon that is owned; reason for procurement of the weapon; and instructions on how to fill in the application (Form no. 4)."

#### Article 3

In Article 3 paragraph 1 the word "two" shall be replaced with the word "three".

Paragraph 2 shall be amended as follows:

"The application referred to in paragraph 1 of this article shall comprise: information on the applicant; information on the approval to bring in weapons; date and place of submission of the application; applicant's signature; signature of the officer who received the application; annexes to the application; agreement by the applicant on the use of his/her personal data by the competent authorities; application content; weapon type; and instructions on how to fill in the application. (Form no. 5)."

#### Article 4

In Article 4 paragraph 2 shall be amended as follows:

"The application referred to in paragraph 1 of this article shall comprise: information on the applicant; date and place of submission of the application; applicant's signature; signature of the officer who received the application; annexes to the application; agreement by the applicant on the use of his/her personal data by the competent authorities; application content; and instructions on how to fill in the application (Form no. 6)."

#### Article 5

In Article 5 paragraph 2 shall be amended as follows:

"The application referred to in paragraph 1 of this article shall comprise: information on the applicant; date and place of submission of the application; applicant's signature; signature of the officer who received the application; annexes to the application; agreement by the applicant on the use of his/her personal data by the competent authorities; application content; and instructions on how to fill in the application (Form no. 7)."

#### Article 6

In Article 6 paragraph 1 the word "two" shall be replaced with the word "three".

Paragraph 2 shall be amended as follows:

"The application referred to in paragraph 1 of this article shall comprise: information on the applicant; date and place of submission of the application; applicant's signature; signature of the officer who received the application; annexes to the application; agreement by the applicant on the use of his/her personal data by the competent authorities; application content; information on the weapon; and instructions on how to fill in the application (Form no. 8)."

#### Article 7

Article 18 shall be amended as follows:

"The form of the approval to transfer weapons and ammunition out of the Republic of Macedonia shall be produced on white paper with dimensions 21 x 30 cm and contain two enumerated pages.

The approval referred to in paragraph 1 of this article shall contain the following information: applicant; information on the person purchasing the weapon; weapon; manner

of transfer; manner of transport of the weapon; rationale; and a place for a stamp and the signature of the authorized person in the competent authority (Form no. 31)."

#### Article 8

In Article 19 paragraph 2 shall be amended as follows:

The approval referred to in paragraph 1 of this article shall contain the following information: applicant; registration number of the weapon license; weapon; and a place for a stamp and the signature of the authorized person in the competent authority (Form no. 32)."

#### Article 9

Article 20 shall be amended as follows:

The form of the approval to transfer weapons through the territory of the country issued by a diplomatic or consular representative's office shall be produced on white paper with dimensions 21 x 30 cm.

The approval referred to in paragraph 1 of this article shall contain the following information: foreign national; weapon; and a place for a stamp and the signature of the authorized person in the diplomatic or consular representative's office (Form no. 33)."

#### Article 10

Article 21 shall be amended as follows:

The form of the approval to bring in and carry hunting weapons in the country for the purposes of hunting shall be produced on white paper with dimensions 21 x 30 cm.

The approval referred to in paragraph 1 of this article shall contain the following information: foreign national or national of the Republic of Macedonia with permanent residence abroad who is bringing in hunting weapons and ammunition; hunting association where the applicant is a member; registration number of the weapon license; name of the hunting grounds; weapon; and a place for a stamp and the signature of the authorized person in the competent authority (Form no. 34)."

#### Article 11

After Article 24 fifteen new articles, Articles 24-a, 24-b, 24-c, 24-d, 24-e, 24-f, 24-g, 24-h, 24-i, 24-j, 24-k, 24-l, 24-m, 24-n, and 24-o, shall be added with the following text:

##### "Article 24-a

"The form of the application to transfer weapons out of the Republic of Macedonia shall be produced on white paper with dimensions 21 x 30 cm and contain four enumerated pages.

The application referred to in paragraph 1 of this article shall comprise: information on the applicant; information on the person purchasing the weapon; other information; date and place of submission of the application; applicant's signature; signature of the officer who received the application; annexes to the application; agreement by the applicant on the use of his/her personal data by the competent authorities; application content; weapon type, serial number, and caliber; and instructions on how to fill in the application (Form no. 38-a).

Article 24-b

The form of the approval to bring in and carry weapons and ammunition for hunting or sport issued to a diplomatic or service/official passport holder or a member of an international organization shall be produced on white paper with dimensions 21 x 30 cm.

The application referred to in paragraph 1 of this article shall comprise information on the: person who is issued approval to bring in weapons and ammunition (diplomatic or service/official passport holder or a member of an international organization); registration number of the weapon license issued by the competent authority of another country; weapons and ammunition brought in; as well as a place for a stamp and the signature of the authorized person in the competent authority (Form no. 38-b).

Article 24-c

The form of the application to issue approval to trade in weapons ammunition, and weapon parts shall be produced on white paper with dimensions 21 x 30 cm and contain two enumerated pages.

The application referred to in paragraph 1 of this article shall comprise: information on the applicant; information on the responsible person in the legal person; information on the salesperson or salespersons; date and place of submission of the application; applicant's signature; signature of the officer who received the application; annexes to the application; agreement by the applicant on the use of his/her personal data by the competent authorities; and instructions on how to fill in the application (Form no. 38-c).

Article 24-d

The form of the application to issue approval to transport weapons, ammunition, and weapon parts during export across the national border shall be produced on white paper with dimensions 21 x 30 cm and contain two enumerated pages.

The application referred to in paragraph 1 of this article shall comprise: information on the sender; information on the recipient; information on the transporter; information on the manufacturer; information on the weapon; route; information on the means of transport; information on the driver; date and place of submission of the application; applicant's signature; contact information; signature of the officer who received the application; annexes to the application; agreement by the applicant on the use of his/her personal data by the competent authorities; and instructions on how to fill in the application (Form no. 38-d).

Article 24-e

The form of the application to issue approval to transport weapons, ammunition, and weapon parts during import across the national border shall be produced on white paper with dimensions 21 x 30 cm and contain two enumerated pages.

The application referred to in paragraph 1 of this article shall comprise: information on the recipient; information on the sender; information on the transporter; information on the manufacturer; information on the weapon; route; information on the means of transport; information on the driver; date and place of submission of the application; applicant's signature; contact information; signature of the officer who received the application; annexes to the application; agreement by the applicant on the use of his/her personal data by the competent authorities; and instructions on how to fill in the application (Form no. 38-e).

Article 24-f

The form of the application to issue approval to transport weapons, ammunition, and weapon parts during transit across the national border shall be produced on white paper with dimensions 21 x 30 cm and contain two enumerated pages.

The application referred to in paragraph 1 of this article shall comprise: information on the intermediary, information on the sender; information on the recipient; information on the transporter; information on the manufacturer; information on the weapon; route; information on the means of transport; information on the driver; date and place of submission of the application; applicant's signature; contact information; signature of the officer who received the application; annexes to the application; agreement by the applicant on the use of his/her personal data by the competent authorities; and instructions on how to fill in the application (Form no. 38-f).

#### Article 24-g

The form of the application to issue approval to transport weapons, ammunition, and weapon parts on the territory of the Republic of Macedonia shall be produced on white paper with dimensions 21 x 30 cm and contain two enumerated pages.

The application referred to in paragraph 1 of this article shall comprise: information on the recipient; information on the sender; information on the transporter; information on the weapon; route; information on the means of transport; information on the driver; date and place of submission of the application; applicant's signature; contact information; signature of the officer who received the application; annexes to the application; agreement by the applicant on the use of his/her personal data by the competent authorities; and instructions on how to fill in the application (Form no. 38-g).

#### Article 24-h

The form of the approval to transport weapons, ammunition, and weapon parts on the territory of the Republic of Macedonia shall be produced on white paper with dimensions 21 x 30 cm and contain two enumerated pages.

The approval referred to in paragraph 1 of this article shall comprise information on the: applicant; weapon; means of transport; information on the transporter; information on the driver; safety measures; rationale; and place for a stamp and the signature of the authorized person in the competent authority (Form no. 38-h).

#### Article 24-i

The form of the application to issue approval to transfer weapons, ammunition, and weapon parts during export across the national border shall be produced on white paper with dimensions 21 x 30 cm and contain two enumerated pages.

The application referred to in paragraph 1 of this article shall comprise: information on the recipient; information on the sender; information on the manufacturer; information on the weapon; date and place of submission of the application; applicant's signature; contact information; signature of the officer who received the application; annexes to the application; agreement by the applicant on the use of his/her personal data by the competent authorities; and instructions on how to fill in the application (Form no. 38-i).

#### Article 24-j

The form of the application to issue approval to transfer weapons, ammunition, and weapon parts during import across the national border shall be produced on white paper with dimensions 21 x 30 cm and contain two enumerated pages.

The application referred to in paragraph 1 of this article shall comprise: information on the recipient; information on the sender; information on the manufacturer; information on the weapon; date and place of submission of the application; applicant's signature; contact information; signature of the officer who received the application; annexes to the application; agreement by the applicant on the use of his/her personal data by the competent authorities; and instructions on how to fill in the application (Form no. 38-j).

Article 24-k

The form of the application to issue approval to transfer weapons, ammunition, and weapon parts during transit across the national border shall be produced on white paper with dimensions 21 x 30 cm and contain two enumerated pages.

The application referred to in paragraph 1 of this article shall comprise: information on the intermediary; information on the sender; information on the recipient; information on the manufacturer; information on the weapon; date and place of submission of the application; applicant's signature; contact information; signature of the officer who received the application; annexes to the application; agreement by the applicant on the use of his/her personal data by the competent authorities; and instructions on how to fill in the application (Form no. 38-k).

Article 24-l

The form of the application for issuing approval to manufacture weapons shall be produced on white paper with dimensions 21 x 30 cm and contain three enumerated pages.

The application referred to in paragraph 1 of this article shall comprise: information on the applicant; information on the founder/s of the legal person; information on the responsible person in the legal person; information on the person/s who will participate in the weapons manufacturing process; information on the weapons that will be manufactured; date and place of submission of the application; applicant's signature; signature of the officer who received the application; annexes to the application; agreement by the applicant on the use of his/her personal data by the competent authorities; and instructions on how to fill in the application (Form no. 38-l).

Article 24-m

The form of the application for issuing approval to manufacture ammunition shall be produced on white paper with dimensions 21 x 30 cm and contain three enumerated pages.

The application referred to in paragraph 1 of this article shall comprise: information on the applicant; information on the founder/s of the legal person; information on the responsible person in the legal person; information on the person/s who will participate in the ammunition manufacturing process; information on the ammunition that will be manufactured; date and place of submission of the application; applicant's signature; signature of the officer who received the application; annexes to the application; agreement by the applicant on the use of his/her personal data by the competent authorities; and instructions on how to fill in the application (Form no. 38-m).

Article 24-n

The form of the application for issuing approval to repair weapons shall be produced on white paper with dimensions 21 x 30 cm and contain three enumerated pages.

The application referred to in paragraph 1 of this article shall comprise: information on the applicant; information on the founder/s of the legal person; information on the responsible person in the legal person; information on the person/s who will participate in the weapons repair process; information on the weapons that will be repaired; date and place of submission of the application; applicant's signature; signature of the officer who received the application; annexes to the application; agreement by the applicant on the use of his/her personal data by the competent authorities; and instructions on how to fill in the application (Form no. 38-n).

Article 24-o

The form of the application for issuing approval to establish civilian shooting ranges shall be produced on white paper with dimensions 21 x 30 cm and contain three enumerated pages.

The application referred to in paragraph 1 of this article shall comprise: information on the applicant; information on the founder/s of the legal person; information on the responsible person in the legal person; information on the person/s who will participate in the operations of the civilian shooting range; information on the civilian shooting range; date and place of submission of the application; applicant's signature; signature of the officer who received the application; annexes to the application; agreement by the applicant on the use of his/her personal data by the competent authorities; and instructions on how to fill in the application (Form no. 38-0).

#### Article 12

The forms no. 1, no. 2, no. 3, no. 4, no. 5, no. 6, no. 7, no. 8, no. 31, no. 32, no. 33, and no. 34, shall be replaced with new forms no. 1, no. 2, no. 3, no. 4, no. 5, no. 6, no. 7, no. 8, no. 9, no. 10, no. 11, no. 12, no. 31, no. 32, no. 33, and no. 34, which are enclosed in the annex and shall constitute an integral part of these Rules of Procedure.

The forms number 38-a through 38-o are enclosed in the annex and shall be an integral part of these Rules of Procedure.

#### Article 13

These Rules of Procedure shall enter into force as of the eight day after the day of publication in the Official Gazette of Republic of Macedonia.

No. 12.1-12556/1  
12 February 2014  
Skopje

Minister of Internal Affairs,  
**Gordana Jankulovska, M.A.**,  
signature

TO

Form no. 1

**THE MINISTRY OF INTERNAL AFFAIRS OF THE REPUBLIC OF MACEDONIA**

**APPLICATION FOR ISSUING APPROVAL TO PROCURE A WEAPON**

**1. A) PERSONAL INFORMATION OF THE NATURAL PERSON (APPLICANT)**

First name	Surname

Day, month, and year of birth	Place of birth
____.____.____	

Place and address of permanent residence	Contact information

**B) INFORMATION ON THE LEGAL PERSON (APPLICANT)**

Name of the legal person

Registered office of the legal person

Contact information

Date and place of submission of the application

\_\_\_\_.\_\_\_\_.\_\_\_\_, \_\_\_\_\_

Applicant's signature

\_\_\_\_\_

Signature of the officer who received the application \_\_\_\_\_



**2. ANNEX TO THE APPLICATION for applicants who are natural persons:**

<input type="checkbox"/>	Proof of identity (identification card), and if the applicant is a foreign national, a valid identification card for foreign nationals, for identification purposes only
<input type="checkbox"/>	Proof that the applicant is at least 18 years old (*)
<input type="checkbox"/>	Proof of residency (*)
<input type="checkbox"/>	Proof that the applicant's contractual capacity has not been suspended or limited (*)
<input type="checkbox"/>	Proof that the applicant does not represent a threat to public order (*)
<input type="checkbox"/>	Proof of a justified reason to procure a weapon
<input type="checkbox"/>	Proof that the applicant has the required technical knowledge on the correct use, storage, and maintenance of weapons and is familiar with weapons legislation and regulations. (*)
<input type="checkbox"/>	Proof that the applicant passed the hunter's examination (*)
<input type="checkbox"/>	Proof that the applicant is an active member of a hunters' or marksmen association
<input type="checkbox"/>	Other documents required for the procedure

**2. ANNEX TO THE APPLICATION for applicants who are legal persons:**

<input type="checkbox"/>	Proof of registration of the legal person's activity in the Central Registry of the Republic of Macedonia (*)
<input type="checkbox"/>	Proof of a justified reason to procure a weapon
<input type="checkbox"/>	Proof of the existence of appropriate premises for safe storage of the weapon. (*)
<input type="checkbox"/>	Proof that the employee is employed in the legal person with an employment contract of unlimited duration (*)
<input type="checkbox"/>	Other documents required for the procedure

**3. ANNEX TO THE APPLICATION for applicants who are legal persons submitting applications for natural persons (security personnel):**

<input type="checkbox"/>	Proof that the employee is employed in the legal person with an employment contract of unlimited duration (*)
<input type="checkbox"/>	Proof that the employee does not represent a threat to public order (*)
<input type="checkbox"/>	Proof that the employee has the required technical knowledge on the correct use, storage, and maintenance of weapons and is familiar with weapons legislation and regulations. (*)
<input type="checkbox"/>	Other documents required for the procedure

The documents marked with an asterisk (\*) shall be deemed to have been submitted attached to the application, and the Ministry of Internal Affairs shall obtain them ex officio.

The documents not marked with an asterisk shall be submitted in original or a notarized copy.

### 3. AGREEMENT BY THE APPLICANT

The applicant hereby agrees that his/her personal data may be used for the purposes of exercising the right in relation to the competent authorities to secure ALL documents marked with an asterisk (\*) in this application.

Date and place of submission of the  
application

Applicant's signature

\_\_\_\_\_

\_\_\_\_\_

### APPLICATION CONTENT

I hereby request the issuance of a license to procure a weapon of the following category:  
(Circle the number before the appropriate category)

1.  Category B
2.  Category C

Weapon type  
(Circle the number before the appropriate type)

#### Category B

1.  Semi-automatic or repeating short firearms;
2.  Single-shot short firearms with centre-fire percussion;
3.  Single-shot short firearms with rimfire percussion whose overall length is less than 28 cm;
4.  Semi-automatic long firearms whose magazine and chamber can together hold more than three rounds;
5.  Semi-automatic long firearms whose magazine and chamber cannot together hold more than three rounds, where the loading device is removable or where it is not certain that the weapon cannot be converted, with ordinary tools, into a weapon whose magazine and chamber can together hold more than three rounds;
6.  Repeating and semi-automatic long firearms with smooth-bore barrels not exceeding 60 cm in length;
7.  Semi-automatic firearms for civilian use which resemble weapons with automatic mechanisms;

#### Category C

1.  Repeating long firearms other than those listed in category B, point 6;
2.  Long firearms with single-shot rifled barrels;

3.  Single-automatic long firearms other than those in category B, points 4, 5, 6 and 7;
4.  Single-shot short firearms with rimfire percussion whose overall length is not less than 28 cm;
5.  Single-shot long firearms with smooth-bore barrels;
6.  Adapters;
7.  Pneumatic weapon with kinetic energy of 10.5 J or more or projectile velocity of 200 m/s or more or caliber of more than 4.5 mm;
8.  Light and sound signaling weapons; and
9.  Weapon with a string with string tension of more than 45 kg.

The weapon belongs to the following type

(Circle one of the types)

1.  long firearm with rifled barrel listed in category B or C;
2.  long firearm with smooth-bore barrel listed in category B or C;
3.  short firearm with rifled barrel listed in category B or C

The weapon is procured for the following purpose:

(Circle the number before the appropriate purpose)

1.  Security(Personal security, security of the family or property or if the nature of assignments carried out in the workplace can result in risks to life and property);
2.  Hunting(I am an active member of a hunters association and I submit enclosed a certificate on passing the hunters examination);
3.  Sport(I am an active member of a marksmen association and I submit enclosed a certificate of active membership);
4.  Inheritance(The application must be submitted within two months of the date of the inheritance proceedings)
5.  For the business activity of securing persons and property for one's own needs or for the business activity of securing persons and property;

I own a weapon listed in category \_\_\_\_\_ type  
\_\_\_\_\_ brand \_\_\_\_\_, model \_\_\_\_\_ caliber  
\_\_\_\_\_ mm, serial number \_\_\_\_\_ with a license number  
\_\_\_\_\_ issued on \_\_\_\_\_ (date) by \_\_\_\_\_.

DETAILED ELABORATION OF THE REASONS FOR PROCUREMENT OF THE WEAPON

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**INSTRUCTION ON HOW TO FILL IN THE APPLICATION FOR APPROVAL TO PROCURE A WEAPON:**

- The information in the application shall be entered by the applicant;
- The applicant chooses the manner, in which the Ministry of Internal Affairs will be able to establish communication with the applicant (by telephone or e-mail). The selected manner of establishing contact is then entered in the field “contact information”;
- If, during the course of the procedure, the need arises to secure the documents not marked with an asterisk (\*) in Section 2, and the Ministry of Internal Affairs is not able to obtain those documents ex officio, the applicant will be requested to submit those documents.

TO

Form no. 2

**THE MINISTRY OF INTERNAL AFFAIRS OF THE REPUBLIC OF MACEDONIA**

**APPLICATION FOR ISSUING APPROVAL TO PROCURE WEAPON PARTS**

**1. A) PERSONAL INFORMATION OF THE NATURAL PERSON (APPLICANT)**

First name	Surname

Day, month, and year of birth	Place of birth
____.____.____	

Place and address of permanent residence	Contact information

**B) INFORMATION ON THE LEGAL PERSON (APPLICANT)**

Name of the legal person

Registered office of the legal person

Contact information

Date and place of submission of the application

\_\_\_\_.\_\_\_\_.\_\_\_\_, \_\_\_\_\_

Applicant's signature

\_\_\_\_\_

Signature of the officer who received the application \_\_\_\_\_

**2. ANNEX TO THE APPLICATION**

<input type="checkbox"/>	License for weapon (*)
<input type="checkbox"/>	License to possess weapon (*)
<input type="checkbox"/>	Other documents required for the procedure _____ _____

Evidence marked with an asterisk (\*) shall be deemed to have been submitted attached to the application, and the Ministry of Internal Affairs shall obtain them ex officio.

**3. AGREEMENT BY THE APPLICANT**

The applicant hereby agrees that his/her personal data may be used for the purposes of exercising the right in relation to the competent authorities to secure ALL documents marked with an asterisk (\*) in this application.

Date and place of submission of the application

Applicant's signature

\_\_\_\_\_.\_\_\_\_\_.\_\_\_\_\_, \_\_\_\_\_

I own a weapon listed in category \_\_\_\_\_ type  
\_\_\_\_\_ brand \_\_\_\_\_, model \_\_\_\_\_ caliber  
\_\_\_\_\_ mm, serial number \_\_\_\_\_ with a license number  
\_\_\_\_\_ issued on \_\_\_\_\_ (date) by \_\_\_\_\_.

I HEREBY REQUEST THE ISSUANCE OF AN APPROVAL TO PROCURE PARTS FOR WEAPON OF: 1. Category B \_\_\_\_\_ 2. Category C  
(Circle the number before the appropriate category)

Reason for procurement of weapon parts

\_\_\_\_\_  
\_\_\_\_\_

**INSTRUCTION ON HOW TO FILL IN THE APPLICATION:**

- The information in Section 1 shall be entered by the applicant;
- The applicant chooses the manner in which the Ministry of Internal Affairs will be able to establish communication with the applicant (by telephone or e-mail). The selected manner of establishing contact is then entered in the field "contact information";
- If, during the course of the procedure, the need arises to secure the documents not marked with an asterisk (\*) in Section 2, and the Ministry of Internal Affairs is not able to obtain those documents ex officio, the applicant will be requested to submit those documents attached to the application.

TO

Form no. 3

**THE MINISTRY OF INTERNAL AFFAIRS OF THE REPUBLIC OF MACEDONIA**

**APPLICATION FOR ISSUING APPROVAL TO PROCURE  
AMMUNITION**

**1. A) PERSONAL INFORMATION OF THE NATURAL PERSON (APPLICANT)**

First name	Surname

Day, month, and year of birth	Place of birth
____.____.____	

Place and address of permanent residence	Contact information

**B) INFORMATION ON THE LEGAL PERSON (APPLICANT)**

Name of the legal person

Registered office of the legal person

Contact information

Date and place of submission of the application

\_\_\_\_.\_\_\_\_.\_\_\_\_, \_\_\_\_\_

Applicant's signature

\_\_\_\_\_

Signature of the officer who received the application \_\_\_\_\_

**2. ANNEX TO THE APPLICATION**

<input type="checkbox"/>	License for weapon (*)
<input type="checkbox"/>	License to possess weapon (*)
<input type="checkbox"/>	Other documents required for the procedure _____ _____

Evidence marked with an asterisk (\*) shall be deemed to have been submitted attached to the application, and the Ministry of Internal Affairs shall obtain them ex officio.

**3. AGREEMENT BY THE APPLICANT**

The applicant hereby agrees that his/her personal data may be used for the purposes of exercising the right in relation to the competent authorities to secure ALL documents marked with an asterisk (\*) in this application.

Date and place of submission of the application	Applicant's signature
_____._____._____, _____	_____

I own a weapon listed in category \_\_\_\_\_ type  
 \_\_\_\_\_ brand \_\_\_\_\_, model \_\_\_\_\_ caliber  
 \_\_\_\_\_ mm, serial number \_\_\_\_\_ with a license number  
 \_\_\_\_\_ issued on \_\_\_\_\_ (date) by \_\_\_\_\_.

I HEREBY REQUEST THE ISSUANCE OF AN APPROVAL TO PROCURE  
 AMMUNITION, QUANTITY \_\_\_\_\_ CALIBER \_\_\_\_\_ mm.

Reason for procurement of ammunition

\_\_\_\_\_

\_\_\_\_\_

**INSTRUCTION ON HOW TO FILL IN THE APPLICATION:**

- The information in Section 1 shall be entered by the applicant;
- The applicant chooses the manner in which the Ministry of Internal Affairs will be able to establish communication with the applicant (by telephone or e-mail). The selected manner of establishing contact is then entered in the field “contact information”;
- If, during the course of the procedure, the need arises to secure the documents not marked with an asterisk (\*) in Section 2, and the Ministry of Internal Affairs is not able to obtain those documents ex officio, the applicant will be requested to submit those documents attached to the application.



TO

Form no. 4

**THE MINISTRY OF INTERNAL AFFAIRS OF THE REPUBLIC OF MACEDONIA****APPLICATION FOR ISSUING APPROVAL TO PROCURE  
COLLECTOR'S WEAPON****1. A) PERSONAL INFORMATION OF THE NATURAL PERSON (APPLICANT)**

First name	Surname

Day, month, and year of birth	Place of birth
____.____.____	

Place and address of permanent residence	Contact information

Date and place of submission of the  
application

\_\_\_\_.\_\_\_\_.\_\_\_\_, \_\_\_\_\_

Applicant's signature

\_\_\_\_\_

Signature of the officer who received the application \_\_\_\_\_

**2. ANNEX TO THE APPLICATION for applicants who are natural persons:**

<input type="checkbox"/>	Proof of identity (identification card), and if the applicant is a foreign national, a valid identification card for foreign nationals, for identification purposes only
<input type="checkbox"/>	Proof that the applicant is at least 18 years old (*)
<input type="checkbox"/>	Proof of residency (*)
<input type="checkbox"/>	Proof that the applicant's contractual capacity has not been suspended or limited (*)
<input type="checkbox"/>	Proof that the applicant does not represent a threat to public order (*)
<input type="checkbox"/>	Proof of a justified reason to procure a weapon
<input type="checkbox"/>	Proof that the applicant has the required technical knowledge on the correct use, storage, and maintenance of weapons and is familiar with weapons legislation and regulations. (*)

<input type="checkbox"/>	Proof that the applicant passed the hunter's examination (*)
<input type="checkbox"/>	Proof that the applicant is an active member of a hunters' or marksmen association
<input type="checkbox"/>	Proof – certificate issued by the national institution "Museum of Macedonia", Skopje, that the weapon is a collector's one
<input type="checkbox"/>	Proof that the weapon is stored in a locked closet or safe or in a special room that is technically secured (*)
<input type="checkbox"/>	Consent in writing to supervision by the competent authority of the manner in which the weapon is kept and stored in cases when the collection of weapons exceeds 25 pieces
<input type="checkbox"/>	Other documents required for the procedure

The documents marked with an asterisk (\*) shall be deemed to have been submitted attached to the application, and the Ministry of Internal Affairs shall obtain them ex officio.

The documents not marked with an asterisk shall be submitted in original or a notarized copy.

### 3. AGREEMENT BY THE APPLICANT

The applicant hereby agrees that his/her personal data may be used for the purposes of exercising the right in relation to the competent authorities to secure ALL documents marked with an asterisk (\*) in this application.

Date and place of submission of the application

Applicant's signature

\_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_

### APPLICATION CONTENT

I hereby request the issuance of a license to procure a weapon of the following category:  
(Circle the number before the appropriate category)

1.  Category B
2.  Category C

Weapon type  
(Circle the number before the appropriate type)

#### Category B

1.  Semi-automatic or repeating short firearms;
2.  Single-shot short firearms with centre-fire percussion;
3.  Single-shot short firearms with rimfire percussion whose overall length is less than 28 cm;

4.  Semi-automatic long firearms whose magazine and chamber can together hold more than three rounds;
5.  Semi-automatic long firearms whose magazine and chamber cannot together hold more than three rounds, where the loading device is removable or where it is not certain that the weapon cannot be converted, with ordinary tools, into a weapon whose magazine and chamber can together hold more than three rounds;
6.  Repeating and semi-automatic long firearms with smooth-bore barrels not exceeding 60 cm in length;
7.  Semi-automatic firearms for civilian use which resemble weapons with automatic mechanisms;

Category C

1.  Repeating long firearms other than those listed in category B, point 6;
2.  Long firearms with single-shot rifled barrels;
3.  Single-automatic long firearms other than those in category B, points 4, 5, 6 and 7;
4.  Single-shot short firearms with rimfire percussion whose overall length is not less than 28 cm;
5.  Single-shot long firearms with smooth-bore barrels;
6.  Adapters;
7.  Pneumatic weapon with kinetic energy of 10.5 J or more or projectile velocity of 200 m/s or more or caliber of more than 4.5 mm;
8.  Light and sound signaling weapons; and
9.  Weapon with a string with string tension of more than 45 kg.

The weapon belongs to the following type

(Circle one of the types)

1.  long firearm with rifled barrel listed in category B or C;
2.  long firearm with smooth-bore barrel listed in category B or C;
3.  short firearm with rifled barrel listed in category B or C

I own a collector's weapon listed in category \_\_\_\_\_ type  
\_\_\_\_\_ brand \_\_\_\_\_, model \_\_\_\_\_ caliber  
\_\_\_\_\_ mm, serial number \_\_\_\_\_ with a license number  
\_\_\_\_\_ issued on \_\_\_\_\_ (date) by \_\_\_\_\_.

**DETAILED ELABORATION OF THE REASONS FOR PROCUREMENT OF THE WEAPON**

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**INSTRUCTION ON HOW TO FILL IN THE APPLICATION:**

- The information in the application shall be entered by the applicant;
- The applicant chooses the manner in which the Ministry of Internal Affairs will be able to establish communication with the applicant (by telephone or e-mail). The selected manner of establishing contact is then entered in the field “contact information”;
- If, during the course of the procedure, the need arises to secure the documents not marked with an asterisk (\*) in Section 2, and the Ministry of Internal Affairs is not able to obtain those documents ex officio, the applicant will be requested to submit those documents attached to the application.

TO

Form no. 5

**THE MINISTRY OF INTERNAL AFFAIRS OF THE REPUBLIC OF MACEDONIA**

**APPLICATION FOR REPLACEMENT OF A WEAPON  
LICENSE ISSUED BY ANOTHER COUNTRY'S COMPETENT  
AUTHORITY**

**1. A) PERSONAL INFORMATION OF THE NATURAL PERSON (APPLICANT)**

First name	Surname

Day, month, and year of birth	Place of birth
____.____.____	

Place and address of permanent residence	Contact information

Name of the country where the weapon license was issued \_\_\_\_\_

License registration number \_\_\_\_\_ issued on \_\_\_\_\_ (date)

Passport number \_\_\_\_\_, date of registration of permanent or habitual residence in the Republic of Macedonia \_\_\_\_\_

Approval to bring in weapon issued by \_\_\_\_\_ at the border crossing point \_\_\_\_\_ under number \_\_\_\_\_ on \_\_\_\_\_ (date)

Date and place of submission of the application

\_\_\_\_.\_\_\_\_.\_\_\_\_, \_\_\_\_\_

Applicant's signature

\_\_\_\_\_

Signature of the officer who received the application \_\_\_\_\_

**2. ANNEX TO THE APPLICATION**

<input type="checkbox"/>	Proof of identity (identification card), and if the applicant is a foreign national, a valid identification card for foreign nationals, for identification purposes only
<input type="checkbox"/>	Weapon license issued by another country's competent authority
<input type="checkbox"/>	Proof of a check done as to the trustworthiness and genuineness of the license issued by the foreign country's competent authority (*)
<input type="checkbox"/>	Approval to bring into the country weapons and ammunition issued by a competent authority (*)
<input type="checkbox"/>	Other documents required for the procedure _____ _____

The documents marked with an asterisk (\*) shall be deemed to have been submitted attached to the application, and the Ministry of Internal Affairs shall obtain them ex officio.

**3. AGREEMENT BY THE APPLICANT**

The applicant hereby agrees that his/her personal data may be used for the purposes of exercising the right in relation to the competent authorities to secure ALL documents marked with an asterisk (\*) in this application.

Date and place of submission of the application	Applicant's signature
_____._____._____, _____	_____

**APPLICATION CONTENT**

I hereby request that the license issued by a foreign country's competent authority be replaced by a license for weapon of the following category:  
(Circle the number before the appropriate category)

1.  Category B
2.  Category C

Weapon type  
(Circle the number before the appropriate type)

Category B

1.  Semi-automatic or repeating short firearms;
2.  Single-shot short firearms with centre-fire percussion;

3.  Single-shot short firearms with rimfire percussion whose overall length is less than 28 cm;
4.  Semi-automatic long firearms whose magazine and chamber can together hold more than three rounds;
5.  Semi-automatic long firearms whose magazine and chamber cannot together hold more than three rounds, where the loading device is removable or where it is not certain that the weapon cannot be converted, with ordinary tools, into a weapon whose magazine and chamber can together hold more than three rounds;
6.  Repeating and semi-automatic long firearms with smooth-bore barrels not exceeding 60 cm in length;
7.  Semi-automatic firearms for civilian use which resemble weapons with automatic mechanisms;

Category C

1.  Repeating long firearms other than those listed in category B, point 6;
2.  Long firearms with single-shot rifled barrels;
3.  Single-automatic long firearms other than those in category B, points 4, 5, 6 and 7;
4.  Single-shot short firearms with rimfire percussion whose overall length is not less than 28 cm;
5.  Single-shot long firearms with smooth-bore barrels;
6.  Adapters;
7.  Pneumatic weapon with kinetic energy of 10.5 J or more or projectile velocity of 200 m/s or more or caliber of more than 4.5 mm;
8.  Light and sound signaling weapons; and
9.  Weapon with a string with string tension of more than 45 kg.

The weapon belongs to the following type

(Circle one of the types)

1.  long firearm with rifled barrel listed in category B or C;
2.  long firearm with smooth-bore barrel listed in category B or C;
3.  short firearm with rifled barrel listed in category B or C

**INSTRUCTION ON HOW TO FILL IN THE APPLICATION:**

- The information in the application shall be entered by the applicant;
- The applicant chooses the manner in which the Ministry of Internal Affairs will be able to establish communication with the applicant (by telephone or e-mail). The selected manner of establishing contact is then entered in the field “contact information”;
- If, during the course of the procedure, the need arises to secure the documents not marked with an asterisk (\*) in Section 2, and the Ministry of Internal Affairs is not able to obtain those documents ex officio, the applicant will be requested to submit those documents attached to the application.



TO

Form no. 6

**THE MINISTRY OF INTERNAL AFFAIRS OF THE REPUBLIC OF MACEDONIA**

**APPLICATION FOR WEAPON REGISTRATION**

**1. A) PERSONAL INFORMATION OF THE NATURAL PERSON (APPLICANT)**

First name	Surname

Day, month, and year of birth	Place of birth
____.____.____	

Place and address of permanent residence	Contact information

**B) INFORMATION ON THE LEGAL PERSON (APPLICANT)**

Name of the legal person

Registered office of the legal person

Contact information

Date and place of submission of the application

\_\_\_\_.\_\_\_\_.\_\_\_\_, \_\_\_\_\_

Applicant's signature

\_\_\_\_\_

Signature of the officer who received the application \_\_\_\_\_

**2. ANNEX TO THE APPLICATION**

<input type="checkbox"/>	Approval to procure weapon (*)
<input type="checkbox"/>	Proof of procurement of a weapon
<input type="checkbox"/>	License for weapon
<input type="checkbox"/>	License to possess weapon

Evidence marked with an asterisk (\*) shall be deemed to have been submitted attached to the application, and the Ministry of Internal Affairs shall obtain them ex officio.

Evidence not marked with an asterisk (\*) shall be submitted in original or a notarized copy.

**3. AGREEMENT BY THE APPLICANT**

The applicant hereby agrees that his/her personal data may be used for the purposes of exercising the right in relation to the competent authorities to secure ALL documents marked with an asterisk (\*) in this application.

Date and place of submission of the application

Applicant's signature

\_\_\_\_\_.\_\_\_\_\_.\_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_

I hereby request the registration of a weapon listed in category \_\_\_\_\_ type \_\_\_\_\_ brand \_\_\_\_\_, model \_\_\_\_\_ caliber \_\_\_\_\_ mm, serial number \_\_\_\_\_, procured based on the Approval number \_\_\_\_\_ issued on \_\_\_\_\_ (date) by \_\_\_\_\_.

**INSTRUCTION ON HOW TO FILL IN THE APPLICATION:**

- The information in the application shall be entered by the applicant;
- The applicant chooses the manner in which the Ministry of Internal Affairs will be able to establish communication with the applicant (by telephone or e-mail). The selected manner of establishing contact is then entered in the field "contact information";
- If, during the course of the procedure, the need arises to secure the documents not marked with an asterisk (\*) in Section 2, and the Ministry of Internal Affairs is not able to obtain those documents ex officio, the applicant will be requested to submit those documents attached to the application.

TO

Form no. 7

**THE MINISTRY OF INTERNAL AFFAIRS OF THE REPUBLIC OF MACEDONIA**

**APPLICATION FOR REGISTRATION OF COLLECTOR'S WEAPON**

**1. A) PERSONAL INFORMATION OF THE NATURAL PERSON (APPLICANT)**

First name	Surname

Day, month, and year of birth	Place of birth
____.____.____	

Place and address of permanent residence	Contact information

Date and place of submission of the application

\_\_\_\_.\_\_\_\_.\_\_\_\_, \_\_\_\_\_

Applicant's signature

\_\_\_\_\_

Signature of the officer who received the application \_\_\_\_\_

**2. ANNEX TO THE APPLICATION**

<input type="checkbox"/>	Proof of the procurement of the weapon
<input type="checkbox"/>	License for collector's weapon
<input type="checkbox"/>	Proof – certificate issued by the national institution “Museum of Macedonia”, Skopje, that the weapon is a collector's one
<input type="checkbox"/>	Proof that the weapon is stored in a locked closet or safe or in a special room that is technically secured (*)
<input type="checkbox"/>	Consent in writing to supervision by the competent authority of the manner in which the weapon is kept and stored in cases when the collection of weapons exceeds 25 pieces
<input type="checkbox"/>	Other documents required for the procedure

The documents marked with an asterisk (\*) shall be deemed to have been submitted attached to the application, and the Ministry of Internal Affairs shall obtain them ex officio.

The documents not marked with an asterisk shall be submitted in original or a notarized copy.

### 3. AGREEMENT BY THE APPLICANT

The applicant hereby agrees that his/her personal data may be used for the purposes of exercising the right in relation to the competent authorities to secure ALL documents marked with an asterisk (\*) in this application.

Date and place of submission of the  
application

Applicant's signature

\_\_\_\_\_, \_\_\_\_\_

I hereby request the registration of a weapon listed in category \_\_\_\_\_ type  
\_\_\_\_\_ brand \_\_\_\_\_, model \_\_\_\_\_ caliber  
\_\_\_\_\_ mm, serial number \_\_\_\_\_, procured based on the  
Approval number \_\_\_\_\_ issued on \_\_\_\_\_ (date) by \_\_\_\_\_.

#### INSTRUCTION ON HOW TO FILL IN THE APPLICATION:

- The information in the application shall be entered by the applicant;
- The applicant chooses the manner in which the Ministry of Internal Affairs will be able to establish communication with the applicant (by telephone or e-mail). The selected manner of establishing contact is then entered in the field "contact information";
- If, during the course of the procedure, the need arises to secure the documents not marked with an asterisk (\*) in Section 2, and the Ministry of Internal Affairs is not able to obtain those documents ex officio, the applicant will be requested to submit those documents attached to the application.

TO

Form no. 8

**THE MINISTRY OF INTERNAL AFFAIRS OF THE REPUBLIC OF MACEDONIA**

**APPLICATION FOR REPLACEMENT OF EXISTING WEAPON LICENSES**

**1. A) PERSONAL INFORMATION OF THE NATURAL PERSON (APPLICANT)**

First name	Surname

Day, month, and year of birth	Place of birth
____.____.____	

Place and address of permanent residence	Contact information

**B) INFORMATION ON THE LEGAL PERSON (APPLICANT)**

Name of the legal person

Registered office of the legal person

Contact information

Date and place of submission of the application

\_\_\_\_.\_\_\_\_.\_\_\_\_, \_\_\_\_\_

Applicant's signature

\_\_\_\_\_

Signature of the officer who received the application \_\_\_\_\_

**2. ANNEX TO THE APPLICATION**

<input type="checkbox"/>	Proof of identity (identification card), for identification purposes only
<input type="checkbox"/>	License to procure and possess weapon issued in accordance with the Law on Procurement, Possession and Carrying of Weapons (LPPCW)
<input type="checkbox"/>	License to possess weapon issued in accordance with the Law on Procurement, Possession and Carrying of Weapons (LPPCW)

Evidence marked with an asterisk (\*) shall be deemed to have been submitted attached to the application, and the Ministry of Internal Affairs shall obtain them ex officio.

**3. AGREEMENT BY THE APPLICANT**

The applicant hereby agrees that his/her personal data may be used for the purposes of exercising the right in relation to the competent authorities to secure ALL documents marked with an asterisk (\*) in this application.

Date and place of submission of the application

Applicant's signature

\_\_\_\_\_.\_\_\_\_\_.\_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_

**APPLICATION CONTENT**

I hereby request the replacement of existing licenses for the following weapon(s)

Category \_\_\_\_\_, type \_\_\_\_\_, brand \_\_\_\_\_, caliber \_\_\_\_\_ mm, serial number \_\_\_\_\_, license number \_\_\_\_\_ issued on \_\_\_\_\_ (date) by \_\_\_\_\_.

Category \_\_\_\_\_, type \_\_\_\_\_, brand \_\_\_\_\_, caliber \_\_\_\_\_ mm, serial number \_\_\_\_\_, license number \_\_\_\_\_ issued on \_\_\_\_\_ (date) by \_\_\_\_\_.

Category \_\_\_\_\_, type \_\_\_\_\_, brand \_\_\_\_\_, caliber \_\_\_\_\_ mm, serial number \_\_\_\_\_, license number \_\_\_\_\_ issued on \_\_\_\_\_ (date) by \_\_\_\_\_.

Category \_\_\_\_\_, type \_\_\_\_\_, brand \_\_\_\_\_, caliber \_\_\_\_\_ mm, serial number \_\_\_\_\_, license number \_\_\_\_\_ issued on \_\_\_\_\_ (date) by \_\_\_\_\_.

Category \_\_\_\_\_, type \_\_\_\_\_, brand \_\_\_\_\_, caliber \_\_\_\_\_ mm, serial number \_\_\_\_\_, license number \_\_\_\_\_ issued on \_\_\_\_\_ (date) by \_\_\_\_\_.

Category \_\_\_\_\_, type \_\_\_\_\_, brand \_\_\_\_\_, caliber \_\_\_\_\_ mm, serial number \_\_\_\_\_, license number \_\_\_\_\_ issued on \_\_\_\_\_ (date) by \_\_\_\_\_.

Category \_\_\_\_\_, type \_\_\_\_\_, brand \_\_\_\_\_, caliber \_\_\_\_\_ mm, serial number \_\_\_\_\_, license number \_\_\_\_\_ issued on \_\_\_\_\_ (date) by \_\_\_\_\_.

Category \_\_\_\_\_, type \_\_\_\_\_, brand \_\_\_\_\_, caliber \_\_\_\_\_ mm, serial number \_\_\_\_\_, license number \_\_\_\_\_ issued on \_\_\_\_\_ (date) by \_\_\_\_\_.

Category \_\_\_\_\_, type \_\_\_\_\_, brand \_\_\_\_\_, caliber \_\_\_\_\_ mm, serial number \_\_\_\_\_, license number \_\_\_\_\_ issued on \_\_\_\_\_ (date) by \_\_\_\_\_.

Category \_\_\_\_\_, type \_\_\_\_\_, brand \_\_\_\_\_, caliber \_\_\_\_\_ mm, serial number \_\_\_\_\_, license number \_\_\_\_\_ issued on \_\_\_\_\_ (date) by \_\_\_\_\_.

**INSTRUCTION ON HOW TO FILL IN THE APPLICATION:**

- The information in the application shall be entered by the applicant;
- The applicant chooses the manner in which the Ministry of Internal Affairs will be able to establish communication with the applicant (by telephone or e-mail). The selected manner of establishing contact is then entered in the field “contact information”;
- If, during the course of the procedure, the need arises to secure the documents not marked with an asterisk (\*) in Section 2, and the Ministry of Internal Affairs is not able to obtain those documents ex officio, the applicant will be requested to submit those documents attached to the application.

The Ministry of Internal Affairs, \_\_\_\_\_

\_\_\_\_\_  
(Name of the organizational unit)

deciding on the application by \_\_\_\_\_

\_\_\_\_\_  
(Name and surname of the natural person – arms trader / name of the legal person – arms trader)  
for issuance of an Approval to transfer weapons out of the Republic of Macedonia pursuant  
to Article 65 Paragraph 6 of the Law on Weapons, issues on \_\_\_\_\_ (date) this

## APPROVAL TO TRANSFER WEAPONS OUT OF THE REPUBLIC OF MACEDONIA

The arms trader \_\_\_\_\_  
(Name and surname of the natural person – arms trader / name of the legal person – arms trader)

\_\_\_\_\_  
(Address/HQ of the arms trader)

represented by \_\_\_\_\_  
(Name and surname of the responsible person in the legal person, address and residence)

**IS HEREBY APPROVED to transfer weapons out of the Republic of Macedonia for the  
buyer / owner of the weapon – the foreign national**

\_\_\_\_\_  
(Name and surname)

born on \_\_\_\_\_ in \_\_\_\_\_,  
(Date and place of birth) (Country of birth)

address of permanent residence \_\_\_\_\_, national of \_\_\_\_\_,

whose identity was determined on the basis of the identification document \_\_\_\_\_

number \_\_\_\_\_ issued on \_\_\_\_\_ by \_\_\_\_\_  
(Date and place of issue) (Issuing authority and state)

**IT IS HEREBY APPROVED for the arms trader** \_\_\_\_\_  
(Name and surname of the natural person – arms trader / name of the legal person – arms trader)

**to transfer weapons out of the Republic of Macedonia, as follows:**

weapon listed in category \_\_\_\_\_ type \_\_\_\_\_ brand \_\_\_\_\_

model \_\_\_\_\_ caliber \_\_\_\_\_ mm and serial number \_\_\_\_\_

Method of transferring the weapon: \_\_\_\_\_  
(Post office, road, railway, airplane)



The transfer of the weapon shall be done by \_\_\_\_\_

(Name and address of the transporter)

with the following means of transport \_\_\_\_\_

(type of means of transport and license plate number)

Route from \_\_\_\_\_ to \_\_\_\_\_

(Name and address of the recipient)

The weapon transfer shall be completed within 24 hours from the day of issue of the approval.

### R A T I O N A L E

\_\_\_\_\_ from \_\_\_\_\_

(Arms trader)

submitted the application for issue of approval to transfer weapons out of the Republic of Macedonia number \_\_\_\_\_ on \_\_\_\_\_ (date), for the buyer/owner of the weapon – the foreign national \_\_\_\_\_

(Name and surname of the foreign national)

Attached to the application was weapon document No \_\_\_\_\_ issued on \_\_\_\_\_ (date) by \_\_\_\_\_, and a proof of procurement of a weapon in the Republic of Macedonia \_\_\_\_\_

(purchase contract, gift contract, inheritance decision, certificate by a legal entity, etc.)

During the course of the procedure it was determined that the requirements for transferring weapons out of the Republic of Macedonia pursuant to Article 65 Paragraph 6 of the Law on Weapons have been met.

The administrative fee pursuant to tariff number 2 of the Law on Administrative Fees in the amount of MKD \_\_\_\_\_ was duly paid.

**Decided in the Ministry of Internal Affairs under No \_\_\_\_\_ on \_\_\_\_\_**

date

Stamp

**AUTHORIZED PERSON**

\_\_\_\_\_

*Coat of arms*

**REPUBLIC OF MACEDONIA  
MINISTRY OF INTERNAL AFFAIRS**

\_\_\_\_\_  
(Name of the organizational unit)

Number \_\_\_\_\_

Date \_\_\_\_\_

Pursuant to Article 64 Paragraph 2 of the Law on Weapons, the competent authority issues this

**APPROVAL TO BRING IN WEAPONS AND AMMUNITION**

To the person \_\_\_\_\_ born on \_\_\_\_\_  
(Name and surname) (Date of birth)  
in \_\_\_\_\_ national of \_\_\_\_\_ with  
(Place of birth) (Country)  
passport number \_\_\_\_\_, address of permanent residence

Weapon license with registration number \_\_\_\_\_ issued by \_\_\_\_\_

This approval is issued for:

**A) WEAPONS**

Category \_\_\_\_\_  
Weapon type \_\_\_\_\_  
Brand \_\_\_\_\_  
Model \_\_\_\_\_  
Caliber \_\_\_\_\_  
Quantity \_\_\_\_\_  
Serial number \_\_\_\_\_

Category \_\_\_\_\_  
Weapon type \_\_\_\_\_  
Brand \_\_\_\_\_  
Model \_\_\_\_\_  
Caliber \_\_\_\_\_  
Quantity \_\_\_\_\_  
Serial number \_\_\_\_\_

**B) AMMUNITION**

Quantity \_\_\_\_\_  
Type \_\_\_\_\_  
Caliber \_\_\_\_\_

The weapon and the ammunition for that weapon are recorded in passport No \_\_\_\_\_  
Within 8 days from the date of issue of this Approval, the person shall file an application for  
replacement of the weapon license issued by another country's competent authority and  
surrender the weapon for the purpose of firing a test shot.

Stamp

Police officer

\_\_\_\_\_

*Coat of arms*

**REPUBLIC OF MACEDONIA  
MINISTRY OF FOREIGN AFFAIRS**

\_\_\_\_\_  
(Diplomatic-consular representation office)

Number \_\_\_\_\_

Date \_\_\_\_\_

Pursuant to Article 65 Paragraph 12 of the Law on Weapons, the competent authority issues this

**APPROVAL  
to transfer weapons through the territory of the country  
issued by a diplomatic-consular representation office**

To the person \_\_\_\_\_ born on \_\_\_\_\_  
(Name and surname) (Date of birth)

in \_\_\_\_\_ national of \_\_\_\_\_  
(Place of birth) (Country)

passport number \_\_\_\_\_, address of permanent residence  
\_\_\_\_\_

Weapon license with registration number \_\_\_\_\_ issued by \_\_\_\_\_

This approval is issued for:

**A) WEAPONS**

Category \_\_\_\_\_  
Weapon type \_\_\_\_\_  
Quantity \_\_\_\_\_  
Serial number \_\_\_\_\_

Category \_\_\_\_\_  
Weapon type \_\_\_\_\_  
Quantity \_\_\_\_\_  
Serial number \_\_\_\_\_

**B) AMMUNITION**

Quantity \_\_\_\_\_  
Type \_\_\_\_\_  
Caliber \_\_\_\_\_

**Stamp**

**AUTHORIZED PERSON**  
\_\_\_\_\_

*Coat of arms*

**REPUBLIC OF MACEDONIA  
MINISTRY OF INTERNAL AFFAIRS**

\_\_\_\_\_  
(Name of the organizational unit)

Number \_\_\_\_\_

Date \_\_\_\_\_

Pursuant to Article 64 Paragraph 2 and Article 67 Paragraph 2 of the Law on Weapons, the competent authority issues this

**APPROVAL**

**to bring in and carry hunters' weapons and ammunition for the purpose of hunting in the country**

To the person \_\_\_\_\_

(Name and surname)

national of \_\_\_\_\_ with passport / ID card number \_\_\_\_\_

(Name of country)

following the invitation No \_\_\_\_\_ dated \_\_\_\_\_ by \_\_\_\_\_

(Hunters' association / concessionaire)

with license No \_\_\_\_\_

(Registration number of the licenses for hunters' weapons)

who will be hunting in the area of \_\_\_\_\_

(Name of the hunting site)

The Approval is valid from \_\_\_\_\_ until \_\_\_\_\_ and is issued for the following weapons and ammunition:

Category \_\_\_\_\_  
Weapon type \_\_\_\_\_  
Brand \_\_\_\_\_  
Model \_\_\_\_\_  
Caliber \_\_\_\_\_  
Ammo quantity \_\_\_\_\_  
Serial number \_\_\_\_\_

Category \_\_\_\_\_  
Weapon type \_\_\_\_\_  
Brand \_\_\_\_\_  
Model \_\_\_\_\_  
Caliber \_\_\_\_\_  
Ammo quantity \_\_\_\_\_  
Serial number \_\_\_\_\_

The hunting weapon and the ammunition for that weapon are recorded in passport No \_\_\_\_\_

The administrative fee pursuant to tariff number 10 of the Law on Administrative Fees in the amount of \_\_\_\_\_ EURO in counter value of Macedonian denars was duly paid.

Stamp

Police officer

\_\_\_\_\_

TO

Form no. 38-a

THE MINISTRY OF INTERNAL AFFAIRS OF THE REPUBLIC OF MACEDONIA

**APPLICATION FOR TRANSFER OF WEAPONS OUT OF  
THE REPUBLIC OF MACEDONIA**

**1. A) PERSONAL INFORMATION ON THE ARMS TRADER (APPLICANT)**

Name and surname / company name of the arms trader	Address of the arms trader	Contact data of the arms trader

**B) INFORMATION ON THE BUYER OF THE WEAPONS**

Name and surname of the buyer	Place of living and address of the buyer

**C) OTHER INFORMATION**

Address of shipping or transport of the weapon

Number of weapon pieces shipped or transported

Data about weapon marking and stamping

Method of weapon transfer

Date weapon transport has begun
Deadline for taking the weapon out

Date and place of submission of the application

\_\_\_\_\_

Applicant's signature

\_\_\_\_\_

Signature of the officer who received the application \_\_\_\_\_

## 2. ANNEX TO THE APPLICATION

<input type="checkbox"/>	Proof of the applicant's identity
<input type="checkbox"/>	Adequate and valid weapon document issued by the competent authority of the foreign national's country and translated copy thereof
<input type="checkbox"/>	Certificate of authenticity of the weapon document provided by the diplomatic – consular representation office of the foreign national's country in the Republic of Macedonia (*)
<input type="checkbox"/>	Proof of the purchase of the weapon
<input type="checkbox"/>	Other documents required for the procedure

Evidence marked with an asterisk (\*) shall be deemed to have been submitted attached to the application, and the Ministry of Internal Affairs shall obtain them ex officio.

Evidence not marked with an asterisk shall be submitted in original or a notarized copy.

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## 3. AGREEMENT BY THE APPLICANT

The applicant hereby agrees that his/her personal data may be used for the purposes of exercising the right in relation to the competent authorities to secure ALL documents marked with an asterisk (\*) in this application.

Date and place of submission of the  
application

Applicant's signature

\_\_\_\_\_.\_\_\_\_\_.\_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_

## APPLICATION CONTENT

I hereby request the issuance of an approval for transfer of a weapon of the following category:

(Circle the number before the appropriate category)

1.  Category B
2.  Category C

Weapon type

(Circle the number before the appropriate type)

Category B

1.  Semi-automatic or repeating short firearms;
2.  Single-shot short firearms with centre-fire percussion;
3.  Single-shot short firearms with rimfire percussion whose overall length is less than 28 cm;

4.  Semi-automatic long firearms whose magazine and chamber can together hold more than three rounds;
5.  Semi-automatic long firearms whose magazine and chamber cannot together hold more than three rounds, where the loading device is removable or where it is not certain that the weapon cannot be converted, with ordinary tools, into a weapon whose magazine and chamber can together hold more than three rounds;
6.  Repeating and semi-automatic long firearms with smooth-bore barrels not exceeding 60 cm in length;
7.  Semi-automatic firearms for civilian use which resemble weapons with automatic mechanisms;

Category C

1.  Repeating long firearms other than those listed in category B, point 6;
2.  Long firearms with single-shot rifled barrels;
3.  Single-automatic long firearms other than those in category B, points 4, 5, 6 and 7;
4.  Single-shot short firearms with rimfire percussion whose overall length is not less than 28 cm;
5.  Single-shot long firearms with smooth-bore barrels;
6.  Adapters;
7.  Pneumatic weapon with kinetic energy of 10.5 J or more or projectile velocity of 200 m/s or more or caliber of more than 4.5 mm;
8.  Light and sound signaling weapons; and
9.  Weapon with a string with string tension of more than 45 kg.

Weapon serial number \_\_\_\_\_

Caliber \_\_\_\_\_ mm

**INSTRUCTION ON HOW TO FILL IN THE APPLICATION:**

- The information in the application shall be entered by the applicant;
- The applicant chooses the manner, in which the Ministry of Internal Affairs will be able to establish communication with the applicant (by telephone or e-mail). The selected manner of establishing contact is then entered in the field “contact information”;
- If, during the course of the procedure, the need arises to secure the documents not marked with an asterisk (\*) in Section 2, and the Ministry of Internal Affairs is not able to obtain those documents ex officio, the applicant will be requested to submit those documents.

*Coat of arms*

**REPUBLIC OF MACEDONIA  
MINISTRY OF INTERNAL AFFAIRS**

\_\_\_\_\_  
(Name of the organizational unit)

Number \_\_\_\_\_

Date \_\_\_\_\_

Pursuant to Article 66 Paragraph 2 of the Law on Weapons, the competent authority issues this

**APPROVAL  
to bring in and carry weapon and ammunition for the purpose of  
hunting or sports to a holder of a diplomatic or official passport  
or member of an international organization**

To the person \_\_\_\_\_

(Name and surname)

national of \_\_\_\_\_ with diplomatic/official passport number \_\_\_\_\_

(Name of country)

Address of residence in  
the Republic of Macedonia \_\_\_\_\_

Weapon license – registration number \_\_\_\_\_ issued by \_\_\_\_\_

Approval is issued for:

A) Weapons

Category \_\_\_\_\_  
Weapon type \_\_\_\_\_  
Brand \_\_\_\_\_  
Model \_\_\_\_\_  
Caliber \_\_\_\_\_  
Quantity \_\_\_\_\_  
Serial number \_\_\_\_\_

B) Ammunition

Quantity \_\_\_\_\_  
Type \_\_\_\_\_  
Caliber \_\_\_\_\_

Stamp

Police officer

\_\_\_\_\_



TO

Form no. 38-c

**THE MINISTRY OF INTERNAL AFFAIRS OF THE REPUBLIC OF MACEDONIA**

**APPLICATION FOR ISSUING APPROVAL TO TRADE IN WEAPONS, AMMUNITION AND WEAPON PARTS**

**1. APPLICATION**

**INFORMATION ON THE LEGAL PERSON (APPLICANT)**

Name of the legal person (company)
Registered office of the legal person (company)
Contact information

**INFORMATION ON THE RESPONSIBLE PERSON IN THE LEGAL PERSON**

First name	Surname
Day, month, and year of birth	Place of birth
____.____.____	
Place and address of permanent residence	Contact information

**INFORMATION ON THE VENDOR**

First name	Surname
Day, month, and year of birth	Place of birth
____.____.____	
Place and address of permanent residence	Contact information

Date and place of submission of the application

\_\_\_\_.\_\_\_\_.\_\_\_\_, \_\_\_\_\_

Applicant's signature

\_\_\_\_\_

Signature of the officer who received the application \_\_\_\_\_

Contact information \_\_\_\_\_

**2. ANNEX TO THE APPLICATION:**

<input type="checkbox"/>	Proof of registration of the legal person's activity in the Central Registry (*)
<input type="checkbox"/>	For the applicant and its responsible person: proof of identity and citizenship (identification card); proof that their contractual capacity has not been suspended or limited (*); proof of aptitude from a health status point of view; proof that they do not represent a threat to public order (*)
<input type="checkbox"/>	For the vendor: proof of identity and citizenship (identification card); proof that their contractual capacity has not been suspended or limited (*); proof of aptitude from a health status point of view; proof that they do not represent a threat to public order (*); proof that the vendor has the required technical knowledge on the correct use, storage, and maintenance of weapons and is familiar with weapons legislation and regulations; and employment contract
<input type="checkbox"/>	Proof of ownership or lease of the business premises, as well as proof in terms of license to use the business premises issued by a competent authority
<input type="checkbox"/>	Proof that one has met the spatial and technical conditions for trading in weapons, ammunition and weapon parts and for safe storage of the weapons and ammunition, for protection against fire, explosions, pollution, thefts and unauthorized access to the business premises
<input type="checkbox"/>	Proof of constant physical and technical protection of the business premises
<input type="checkbox"/>	Other documents required for the procedure

Evidence marked with an asterisk (\*) shall be deemed to have been submitted attached to the application, and the Ministry of Internal Affairs shall obtain them ex officio.

Evidence not marked with an asterisk shall be submitted in original or a notarized copy.

**3. AGREEMENT BY THE APPLICANT**

The applicant hereby agrees that his/her personal data may be used for the purposes of exercising the right in relation to the competent authorities to secure ALL documents marked with an asterisk (\*) in this application.

Date and place of submission of the application

Applicant's signature

\_\_\_\_\_

**INSTRUCTION ON HOW TO FILL IN THE APPLICATION:**

- The information in Section 1 shall be entered by the applicant;
- The applicant chooses the manner in which the Ministry of Internal Affairs will be able to establish communication with the applicant (by telephone or e-mail). The selected manner of establishing contact is then entered in the field "contact information";
- If, during the course of the procedure, the need arises to secure the documents not marked with an asterisk (\*) in Section 2, and the Ministry of Internal Affairs is not able to obtain those documents ex officio, the applicant will be requested to submit those documents attached to the application.

TO

Form no. 38-d

**THE MINISTRY OF INTERNAL AFFAIRS OF THE REPUBLIC OF MACEDONIA**

**APPLICATION FOR ISSUING APPROVAL TO TRANSPORT WEAPONS, AMMUNITION AND WEAPON PARTS DURING EXPORT ACROSS STATE BORDERS**

**1. APPLICATION**

Sender's name and single identification number	
Sender's registered office	
Recipient's name	
Recipient's registered office	
Transporter's name and registered office	
Name and registered office of the manufacturer of weapons, ammunition, and weapon parts	
Information on the marking or stamping of the weapons, ammunition, and weapon parts (type, brand, model, category, caliber, and serial number)	
Quantity of weapons, ammunition, and weapon parts	
Route (from the place of delivery of the weapons to the border crossing point of exit, and final destination)	
Information on the means of transport (country of origin, type, license plate number, ADR certificate for the vehicle in the case of transport of ammunition or explosive substances in quantities larger than 50 kg, explosives/gunpowder)	
Information on the driver (first name and surname, country of origin, address, identification document, and ADR license for the driver in the case of transport of ammunition or explosive substances in quantities larger than 50 kg, explosives/gunpowder)	

Date and place of submission of the application

\_\_\_\_\_.\_\_\_\_\_.\_\_\_\_\_, \_\_\_\_\_

Applicant's signature

\_\_\_\_\_

Contact information \_\_\_\_\_

Signature of the officer who received the application \_\_\_\_\_

## 2. ANNEX TO THE APPLICATION

<input type="checkbox"/>	Number (copy) of the approval to transfer weapons, ammunition, and weapon parts during export related to the application (*)
<input type="checkbox"/>	Contract and bill of lading for the weapons, ammunition, and weapon parts being transported (type, brand, caliber, serial numbers, and quantity)
<input type="checkbox"/>	Documentation on the means of transport (country of origin, type, license plate number, ADR certificate for the vehicle in the case of transport of ammunition or explosive substances in quantities larger than 50 kg, explosives/gunpowder)
<input type="checkbox"/>	Documentation on the driver (identification document, and ADR certificate for the driver in the case of transport of ammunition or explosive substances in quantities larger than 50 kg, explosives/gunpowder)
<input type="checkbox"/>	End-user certificate issued by the competent authority in the recipient's country
<input type="checkbox"/>	

Evidence marked with an asterisk (\*) shall be deemed to have been submitted attached to the application, and the Ministry of Internal Affairs shall obtain them ex officio.

## 3. AGREEMENT BY THE APPLICANT

The applicant hereby agrees that his/her personal data may be used for the purposes of exercising the right in relation to the competent authorities to secure ALL documents marked with an asterisk (\*) in Section 2 of this application.

Applicant's signature

\_\_\_\_\_

### INSTRUCTION ON HOW TO FILL IN THE APPLICATION:

- The information in Section 1 shall be entered by the applicant;
- The applicant chooses the manner in which the Ministry of Internal Affairs will be able to establish communication with the applicant (by telephone or e-mail). The selected manner of establishing contact is then entered in the field "contact information";
- If, during the course of the procedure, the need arises to secure the documents not marked with an asterisk (\*) in Section 2, and the Ministry of Internal Affairs is not able to obtain those documents ex officio, the applicant will be requested to submit those documents attached to the application.

TO

Form no. 38-e

**THE MINISTRY OF INTERNAL AFFAIRS OF THE REPUBLIC OF MACEDONIA**

**APPLICATION FOR ISSUING APPROVAL TO TRANSPORT WEAPONS, AMMUNITION AND WEAPON PARTS DURING IMPORT ACROSS STATE BORDERS**

**1. APPLICATION**

Recipient's name and single identification number	
Recipient's registered office	
Sender's name	
Sender's registered office	
Transporter's name and registered office	
Name and registered office of the manufacturer of weapons, ammunition, and weapon parts	
Information on the marking or stamping of the weapons, ammunition, and weapon parts (type, brand, model, category, caliber, and serial number)	
Quantity of weapons, ammunition, and weapon parts	
Route (from the place of delivery of the weapons to the border crossing point of exit, and final destination)	
Information on the means of transport (country of origin, type, license plate number, ADR certificate for the vehicle in the case of transport of ammunition or explosive substances in quantities larger than 50 kg, explosives/gunpowder)	
Information on the driver (first name and surname, country of origin, address, identification document, and ADR license for the driver in the case of transport of ammunition or explosive substances in quantities larger than 50 kg, explosives/gunpowder)	

Date and place of submission of the application

\_\_\_\_.\_\_\_\_.\_\_\_\_, \_\_\_\_\_

Applicant's signature

\_\_\_\_\_

Contact information \_\_\_\_\_

Signature of the officer who received the application \_\_\_\_\_

**2. ANNEX TO THE APPLICATION**

<input type="checkbox"/>	Number (copy) of the approval to transfer weapons, ammunition, and weapon parts during export related to the application (*)
<input type="checkbox"/>	Contract and bill of lading for the weapons, ammunition, and weapon parts being transported (type, brand, caliber, serial numbers, and quantity)
<input type="checkbox"/>	Documentation on the means of transport (country of origin, type, license plate number, ADR certificate for the vehicle in the case of transport of ammunition or explosive substances in quantities larger than 50 kg, explosives/gunpowder)
<input type="checkbox"/>	Documentation on the driver (identification document, and ADR certificate for the driver in the case of transport of ammunition or explosive substances in quantities larger than 50 kg, explosives/gunpowder)
<input type="checkbox"/>	End-user certificate issued by the competent authority in the recipient's country, if any (*)
<input type="checkbox"/>	

Evidence marked with an asterisk (\*) shall be deemed to have been submitted attached to the application, and the Ministry of Internal Affairs shall obtain them ex officio.

**3. AGREEMENT BY THE APPLICANT**

The applicant hereby agrees that his/her personal data may be used for the purposes of exercising the right in relation to the competent authorities to secure ALL documents marked with an asterisk (\*) in Section 2 of this application.

Applicant's signature

\_\_\_\_\_

**INSTRUCTION ON HOW TO FILL IN THE APPLICATION:**

- The information in Section 1 shall be entered by the applicant;
- The applicant chooses the manner in which the Ministry of Internal Affairs will be able to establish communication with the applicant (by telephone or e-mail). The selected manner of establishing contact is then entered in the field "contact information";
- If, during the course of the procedure, the need arises to secure the documents not marked with an asterisk (\*) in Section 2, and the Ministry of Internal Affairs is not able to obtain those documents ex officio, the applicant will be requested to submit those documents attached to the application.

TO

Form no. 38-f

**THE MINISTRY OF INTERNAL AFFAIRS OF THE REPUBLIC OF MACEDONIA**  
**APPLICATION FOR ISSUING APPROVAL TO TRANSPORT**  
**WEAPONS, AMMUNITION AND WEAPON PARTS DURING**  
**TRANSIT ACROSS STATE BORDERS**

**1. APPLICATION**

Broker's name and single identification number	
Broker's registered office	
Sender's name	
Sender's registered office	
Recipient's name	
Recipient's registered office	
Transporter's name and registered office	
Name and registered office of the manufacturer of weapons, ammunition, and weapon parts	
Information on the marking or stamping of the weapons, ammunition, and weapon parts (type, brand, model, category, caliber)	
Quantity of weapons, ammunition, and weapon parts	
Route (from the border crossing point of entry to the one of exit, and to the final destination)	
Information on the means of transport (country of origin, type, license plate number, ADR certificate for the vehicle in the case of transport of ammunition or explosive substances in quantities larger than 50 kg, explosives/gunpowder)	
Information on the driver (first name and surname, country of origin, address, identification document, and ADR license for the driver in the case of transport of ammunition or explosive substances in quantities larger than 50 kg, explosives/gunpowder)	

Date and place of submission of the application

\_\_\_\_.\_\_\_\_.\_\_\_\_, \_\_\_\_\_

Applicant's signature

\_\_\_\_\_

Contact information \_\_\_\_\_

Signature of the officer who received the application \_\_\_\_\_

## 2. ANNEX TO THE APPLICATION

<input type="checkbox"/>	Number (copy) of the approval to transfer weapons, ammunition, and weapon parts during transit related to the application (*)
<input type="checkbox"/>	Contract and bill of lading for the weapons, ammunition, and weapon parts being transported (type, brand, caliber, and quantity)
<input type="checkbox"/>	Documentation on the means of transport (country of origin, type, license plate number, ADR certificate for the vehicle in the case of transport of ammunition or explosive substances in quantities larger than 50 kg, explosives/gunpowder)
<input type="checkbox"/>	Documentation on the driver (identification document, and ADR certificate for the driver in the case of transport of ammunition or explosive substances in quantities larger than 50 kg, explosives/gunpowder)
<input type="checkbox"/>	End-user certificate issued by the competent authority in the recipient's country (*)
<input type="checkbox"/>	

Evidence marked with an asterisk (\*) shall be deemed to have been submitted attached to the application, and the Ministry of Internal Affairs shall obtain them ex officio.

## 3. AGREEMENT BY THE APPLICANT

The applicant hereby agrees that his/her personal data may be used for the purposes of exercising the right in relation to the competent authorities to secure ALL documents marked with an asterisk (\*) in Section 2 of this application.

Applicant's signature

\_\_\_\_\_

### INSTRUCTION ON HOW TO FILL IN THE APPLICATION:

- The information in Section 1 shall be entered by the applicant;
- The applicant chooses the manner in which the Ministry of Internal Affairs will be able to establish communication with the applicant (by telephone or e-mail). The selected manner of establishing contact is then entered in the field "contact information";
- If, during the course of the procedure, the need arises to secure the documents not marked with an asterisk (\*) in Section 2, and the Ministry of Internal Affairs is not able to obtain those documents ex officio, the applicant will be requested to submit those documents attached to the application.



TO

Form no. 38-g

**THE MINISTRY OF INTERNAL AFFAIRS OF THE REPUBLIC OF MACEDONIA**

**APPLICATION FOR ISSUING APPROVAL TO TRANSPORT WEAPONS, AMMUNITION AND WEAPON PARTS WITHIN THE TERRITORY OF THE REPUBLIC OF MACEDONIA**

---

**1. APPLICATION**

Recipient's name and single identification number	
Recipient's registered office	
Sender's name and single identification number	
Sender's registered office	
Transporter's name	
Transporter's registered office	
Information on the marking or stamping of the weapons, ammunition, and weapon parts (type, brand, model, category, caliber, and serial number)	
Quantity of weapons, ammunition, and weapon parts	
Route and final destination	
Information on the means of transport (country of origin, type, license plate number, ADR certificate for the vehicle in the case of transport of ammunition or explosive substances in quantities larger than 50 kg, explosives/gunpowder)	
Information on the driver (name and surname, address, identification document, and ADR license for the driver in the case of transport of ammunition or explosive substances in quantities larger than 50 kg, explosives/gunpowder)	

Date and place of submission of the application

\_\_\_\_\_.\_\_\_\_\_.\_\_\_\_\_, \_\_\_\_\_

Applicant's signature

\_\_\_\_\_

Contact information \_\_\_\_\_

Signature of the officer who received the application \_\_\_\_\_

## 2. ANNEX TO THE APPLICATION

<input type="checkbox"/>	Approval to trade in weapons, ammunition, and weapon parts (*)
<input type="checkbox"/>	Contract between the sender and the recipient about the agreed quantities of weapons, ammunition and weapon parts by type, brand, category, caliber and serial numbers
<input type="checkbox"/>	Documentation on the means of transport (type, license plate number, ADR certificate for the vehicle in the case of transport of ammunition or explosive substances in quantities larger than 50 kg, explosives/gunpowder)
<input type="checkbox"/>	Documentation on the driver (name, surname, address, identification document, and ADR certificate for the driver in the case of transport of ammunition or explosive substances in quantities larger than 50 kg, explosives/gunpowder)
<input type="checkbox"/>	
<input type="checkbox"/>	

Evidence marked with an asterisk (\*) shall be deemed to have been submitted attached to the application, and the Ministry of Internal Affairs shall obtain them ex officio.

Evidence not marked with an asterisk (\*) shall be submitted for inspection in original and in a copy the authenticity of which shall be determined by the authority on the basis of the original.

## 3. AGREEMENT BY THE APPLICANT

The applicant hereby agrees that his/her personal data may be used for the purposes of exercising the right in relation to the competent authorities to secure ALL documents marked with an asterisk (\*) in Section 2 of this application.

Applicant's signature

\_\_\_\_\_

### **INSTRUCTION ON HOW TO FILL IN THE APPLICATION FOR ISSUING APPROVAL TO TRANSPORT WEAPONS, AMMUNITION AND WEAPON PARTS WITHIN THE TERRITORY OF THE REPUBLIC OF MACEDONIA:**

- The information in Section 1 shall be entered by the applicant;
- The applicant chooses the manner in which the Ministry of Internal Affairs will be able to establish communication with the applicant (by telephone or e-mail). The selected manner of establishing contact is then entered in the field "contact information";
- If, during the course of the procedure, the need arises to secure the documents not marked with an asterisk (\*) in Section 2, and the Ministry of Internal Affairs is not able to obtain those documents ex officio, the applicant will be requested to submit those documents attached to the application.

Deciding on the application No \_\_\_\_\_ submitted by

\_\_\_\_\_  
 (Name and address of the applicant including the single identification number)

and pursuant to Article 56-a of the Law on Weapons, the following document is issued:

## APPROVAL

### to transport weapons, ammunition and weapon parts within the territory of the Republic of Macedonia

\_\_\_\_\_  
 (Name and address of the recipient/applicant including the single identification number)

is hereby approved to transport the following weapons, ammunition and weapon parts

Number	Type	Brand/ model	Category	Caliber	Serial No	Quantity

from \_\_\_\_\_  
 (route and final destination)

procured from \_\_\_\_\_  
 (Name and address of the sender including the single identification number)

The transport shall be completed by \_\_\_\_\_

\_\_\_\_\_  
 (name and address of the transporter; information about the means of transport – type and number of the license plates, ADR certificate for the vehicle in the case of transport of ammunition or explosive substances in quantities larger than 50 kg; explosives/gunpowder)

The means of transport will be driven by \_\_\_\_\_

\_\_\_\_\_  
 (information about the driver – name and surname; address; identification document and ADR license for the driver in the case of transport of ammunition or explosive substances in quantities larger than 50 kg; explosives/gunpowder)

Security measures during transport \_\_\_\_\_  
 (security measures are imposed if/as needed)

The transport begins on \_\_\_\_\_, and ends on \_\_\_\_\_ .  
Date Date

**R A T I O N A L E**

On \_\_\_\_\_ (date) \_\_\_\_\_  
(Name and address of the applicant including the single identification number)

submitted the application for issue of approval to transport weapons, ammunition and weapon parts within the territory of the Republic of Macedonia number \_\_\_\_\_ .

During the course of the procedure it was determined that the requirements for transport of the weapons, ammunition and weapon parts within the territory of the Republic of Macedonia pursuant to Articles 52 and 56-a of the Law on Weapons have been met, and therefore it was decided as stated in the disposition of this approval.

This Approval shall accompany the weapons, ammunition and weapon parts all the way up to the final destination. The administrative fee pursuant to the Law on Administrative Fees in the amount of MKD \_\_\_\_\_ was duly paid.

**Decided in the Ministry of Internal Affairs under No \_\_\_\_\_ on \_\_\_\_\_**  
date

Stamp

**AUTHORIZED PERSON**

\_\_\_\_\_

TO

Form no. 38-i

**THE MINISTRY OF INTERNAL AFFAIRS OF THE REPUBLIC OF MACEDONIA****APPLICATION FOR ISSUING APPROVAL TO TRANSFER WEAPONS, AMMUNITION AND WEAPON PARTS DURING EXPORT ACROSS STATE BORDERS****1. APPLICATION**

Recipient's name and single identification number	
Recipient's registered office	
Sender's name	
Sender's registered office	
Name and registered office of the manufacturer of weapons, ammunition, and weapon parts (country of origin for the weapon being transferred)	
Information on the weapons, ammunition, and weapon parts (type, brand, model, category, caliber)	
Quantity of weapons, ammunition, and weapon parts	

Date and place of submission of the application

\_\_\_\_\_.\_\_\_\_\_.\_\_\_\_\_, \_\_\_\_\_

Applicant's signature

\_\_\_\_\_

Contact information \_\_\_\_\_

Signature of the officer who received the application \_\_\_\_\_

**2. ANNEX TO THE APPLICATION**

<input type="checkbox"/>	Contract or another document for the weapons, ammunition, and weapon parts being transferred (type, brand, category, caliber, quantity)
<input type="checkbox"/>	End-user certificate issued by the competent authority in the recipient's country, if any
<input type="checkbox"/>	Proof of endorsement of the business of trading in weapons, ammunition and weapon parts given by competent authority (*)

Evidence marked with an asterisk (\*) shall be deemed to have been submitted attached to the application, and the Ministry of Internal Affairs shall obtain them ex officio.

\_\_\_\_\_

### 3. AGREEMENT BY THE APPLICANT

The applicant hereby agrees that his/her personal data may be used for the purposes of exercising the right in relation to the competent authorities to secure ALL documents marked with an asterisk (\*) in Section 2 of this application.

Applicant's signature

\_\_\_\_\_

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### **INSTRUCTION ON HOW TO FILL IN THE APPLICATION FOR ISSUING APPROVAL TO TRANSFER WEAPONS, AMMUNITION AND WEAPON PARTS DURING EXPORT ACROSS STATE BORDERS:**

- The information in Section 1 shall be entered by the applicant;
- The applicant chooses the manner in which the Ministry of Internal Affairs will be able to establish communication with the applicant (by telephone or e-mail). The selected manner of establishing contact is then entered in the field "contact information";
- If, during the course of the procedure, the need arises to secure the documents not marked with an asterisk (\*) in Section 2, and the Ministry of Internal Affairs is not able to obtain those documents ex officio, the applicant will be requested to submit those documents attached to the application.

TO

Form no. 38-j

**THE MINISTRY OF INTERNAL AFFAIRS OF THE REPUBLIC OF MACEDONIA**

**APPLICATION FOR ISSUING APPROVAL TO TRANSFER WEAPONS, AMMUNITION AND WEAPON PARTS DURING IMPORT ACROSS STATE BORDERS**

**1. APPLICATION**

Recipient's name and single identification number	
Recipient's registered office	
Sender's name	
Sender's registered office	
Name and registered office of the manufacturer of weapons, ammunition, and weapon parts (country of origin for the weapon being transferred)	
Information on the weapons, ammunition, and weapon parts (type, brand, model, category, caliber)	
Quantity of weapons, ammunition, and weapon parts	

Date and place of submission of the application

\_\_\_\_\_.\_\_\_\_\_.\_\_\_\_\_, \_\_\_\_\_

Applicant's signature

\_\_\_\_\_

Contact information \_\_\_\_\_

Signature of the officer who received the application \_\_\_\_\_

**2. ANNEX TO THE APPLICATION**

<input type="checkbox"/>	Contract or another document for the weapons, ammunition, and weapon parts being transferred (type, brand, category, caliber, quantity)
<input type="checkbox"/>	End-user certificate issued by the competent authority in the recipient's country, if any (*)
<input type="checkbox"/>	Proof of endorsement of the business of trading in weapons, ammunition and weapon parts given by competent authority (*)

Evidence marked with an asterisk (\*) shall be deemed to have been submitted attached to the application, and the Ministry of Internal Affairs shall obtain them ex officio.

\_\_\_\_\_

### 3. AGREEMENT BY THE APPLICANT

The applicant hereby agrees that his/her personal data may be used for the purposes of exercising the right in relation to the competent authorities to secure ALL documents marked with an asterisk (\*) in Section 2 of this application.

Applicant's signature

\_\_\_\_\_

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#### **INSTRUCTION ON HOW TO FILL IN THE APPLICATION FOR ISSUING APPROVAL TO TRANSFER WEAPONS, AMMUNITION AND WEAPON PARTS DURING IMPORT, EXPORT AND TRANSIT ACROSS STATE BORDERS:**

- The information in Section 1 shall be entered by the applicant;
- The applicant chooses the manner in which the Ministry of Internal Affairs will be able to establish communication with the applicant (by telephone or e-mail). The selected manner of establishing contact is then entered in the field "contact information";
- If, during the course of the procedure, the need arises to secure the documents not marked with an asterisk (\*) in Section 2, and the Ministry of Internal Affairs is not able to obtain those documents ex officio, the applicant will be requested to submit those documents attached to the application.



TO

Form no. 38-k

**THE MINISTRY OF INTERNAL AFFAIRS OF THE REPUBLIC OF MACEDONIA**

**APPLICATION FOR ISSUING APPROVAL TO TRANSFER WEAPONS, AMMUNITION AND WEAPON PARTS DURING TRANSIT ACROSS STATE BORDERS**

**1. APPLICATION**

Arms broker's name and single identification number	
---	--

Sender's name	
Sender's registered office	
Recipient's name	
Recipient's registered office	
Name and registered office of the manufacturer of weapons, ammunition, and weapon parts	
Information on the weapons, ammunition, and weapon parts (type, brand, model, category, caliber)	
Quantity of weapons, ammunition, and weapon parts	

Date and place of submission of the application

Applicant's signature

\_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_

Contact information \_\_\_\_\_

Signature of the officer who received the application \_\_\_\_\_

**2. ANNEX TO THE APPLICATION**

<input type="checkbox"/>	Contract or another document for the weapons, ammunition, and weapon parts being transferred (type, brand, category, caliber, quantity)
<input type="checkbox"/>	End-user certificate issued by the competent authority in the recipient's country, if any
<input type="checkbox"/>	Proof of endorsement of the business of trading in weapons, ammunition and weapon parts given by the competent authority to the arms broker (*)

Evidence marked with an asterisk (\*) shall be deemed to have been submitted attached to the application, and the Ministry of Internal Affairs shall obtain them ex officio.

\_\_\_\_\_

### 3. AGREEMENT BY THE APPLICANT

The applicant hereby agrees that his/her personal data may be used for the purposes of exercising the right in relation to the competent authorities to secure ALL documents marked with an asterisk (\*) in Section 2 of this application.

Applicant's signature

\_\_\_\_\_

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#### **INSTRUCTION ON HOW TO FILL IN THE APPLICATION FOR ISSUING APPROVAL TO TRANSFER WEAPONS, AMMUNITION AND WEAPON PARTS DURING TRANSIT ACROSS STATE BORDERS:**

- The information in Section 1 shall be entered by the applicant;
- The applicant chooses the manner in which the Ministry of Internal Affairs will be able to establish communication with the applicant (by telephone or e-mail). The selected manner of establishing contact is then entered in the field "contact information";
- If, during the course of the procedure, the need arises to secure the documents not marked with an asterisk (\*) in Section 2, and the Ministry of Internal Affairs is not able to obtain those documents ex officio, the applicant will be requested to submit those documents attached to the application.

TO

Form no. 38-I

**THE MINISTRY OF INTERNAL AFFAIRS OF THE REPUBLIC OF MACEDONIA**

**APPLICATION FOR ISSUING APPROVAL TO  
MANUFACTURE WEAPONS**

**1. APPLICATION**

**INFORMATION ON THE LEGAL PERSON (APPLICANT)**

Name of the legal person (company)
Registered office of the legal person (company)
Contact information

**INFORMATION ON THE FOUNDER OF THE LEGAL PERSON (COMPANY)**

Name	Surname
Day, month, and year of birth	Place of birth
____.____.____	
Place and address of permanent residence	Contact information

**INFORMATION ON THE RESPONSIBLE PERSON IN THE LEGAL PERSON (COMPANY)**

Name	Surname
Day, month, and year of birth	Place of birth
____.____.____	
Place and address of permanent residence	Contact information

**INFORMATION ON THE PERSON(S) WHO WILL TAKE PART IN THE WEAPON MANUFACTURING PROCESS**

Name	Surname
Day, month, and year of birth	Place of birth
Place and address of permanent residence	Contact information

**INFORMATION ABOUT THE WEAPONS TO BE MANUFACTURED**

Weapon category	Type of weapon
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Date and place of submission of the application

\_\_\_\_\_

Applicant's signature

\_\_\_\_\_

Signature of the officer who received the application

\_\_\_\_\_

**2. ANNEX TO THE APPLICATION:**

<input type="checkbox"/>	Proof of registration of the legal person's activity in the Central Registry (*)
<input type="checkbox"/>	For the applicant and the founder: personal data and citizenship (*); proof that their contractual capacity has not been suspended or limited (*); proof of aptitude from a health status point of view; proof that they do not represent a threat to public order (*)
<input type="checkbox"/>	For the responsible person and the person(s) who will take part in the weapon repairing <sup>1</sup> process: personal data and citizenship (*); proof that their contractual capacity has not been suspended or limited (*); proof of aptitude from a health status point of view; proof that they do not represent a threat to public order (*); proof that they have the required technical knowledge on the correct use, storage, and maintenance of weapons and are familiar with weapons legislation and regulations; and employment contract
<input type="checkbox"/>	Proof of ownership or lease of the business premises, as well as proof in terms of license to use the business premises issued by a competent authority
<input type="checkbox"/>	Proof that one has met the spatial and technical conditions for repairing <sup>2</sup> and safe storage of weapons, for protection against fire, explosions, pollution, thefts and unauthorized access to the business premises; summary report about the manufacturing procedure from the perspective of technology; description of the method of performing one's own quality control of the manufacturing process
<input type="checkbox"/>	Proof of constant physical and technical protection of the business premises

<sup>1</sup> This is very probably a copy-paste type of mistake; it should logically say ...manufacturing.... - translator's remark

<sup>2</sup> Ibid

<input type="checkbox"/>	Other documents required for the procedure
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Evidence marked with an asterisk (\*) shall be deemed to have been submitted attached to the application, and the Ministry of Internal Affairs shall obtain them ex officio.

Evidence not marked with an asterisk shall be submitted in original or a notarized copy.

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### 3. AGREEMENT BY THE APPLICANT

The applicant hereby agrees that his/her personal data may be used for the purposes of exercising the right in relation to the competent authorities to secure ALL documents marked with an asterisk (\*) in this application.

Date and place of submission of the  
application

Applicant's signature

\_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_

### INSTRUCTION ON HOW TO FILL IN THE APPLICATION FOR APPROVAL TO MANUFACTURE WEAPONS:

- The information in Section 1 shall be entered by the applicant;
- The applicant chooses the manner in which the Ministry of Internal Affairs will be able to establish communication with the applicant (by telephone or e-mail). The selected manner of establishing contact is then entered in the field "contact information";
- If, during the course of the procedure, the need arises to secure the documents not marked with an asterisk (\*) in Section 2, and the Ministry of Internal Affairs is not able to obtain those documents ex officio, the applicant will be requested to submit those documents attached to the application.

TO

Form no. 38-m

**THE MINISTRY OF INTERNAL AFFAIRS OF THE REPUBLIC OF MACEDONIA**

**APPLICATION FOR ISSUING APPROVAL TO  
MANUFACTURE AMMUNITION**

**1. APPLICATION**

**INFORMATION ON THE LEGAL PERSON (APPLICANT)**

Name of the legal person (company)
Registered office of the legal person (company)
Contact information

**INFORMATION ON THE FOUNDER OF THE LEGAL PERSON (COMPANY)**

Name	Surname
Day, month, and year of birth	Place of birth
____.____.____	
Place and address of permanent residence	Contact information

**INFORMATION ON THE RESPONSIBLE PERSON IN THE LEGAL PERSON (COMPANY)**

Name	Surname
Day, month, and year of birth	Place of birth
____.____.____	
Place and address of permanent residence	Contact information

**INFORMATION ON THE PERSON(S) WHO WILL TAKE PART IN THE AMMUNITION MANUFACTURING PROCESS**

Name	Surname
Day, month, and year of birth	Place of birth
____.____.____	
Place and address of permanent residence	Contact information

**INFORMATION ABOUT THE AMMUNITION TO BE MANUFACTURED**

Type of ammunition	Caliber

Date and place of submission of the application

\_\_\_\_.\_\_\_\_.\_\_\_\_, \_\_\_\_\_

Applicant's signature

\_\_\_\_\_

Signature of the officer who received the application

\_\_\_\_\_

**2. ANNEX TO THE APPLICATION:**

<input type="checkbox"/>	Proof of registration of the legal person's activity in the Central Registry (*)
<input type="checkbox"/>	For the applicant and the founder: personal data and citizenship (*); proof that their contractual capacity has not been suspended or limited (*); proof of aptitude from a health status point of view; proof that they do not represent a threat to public order (*)
<input type="checkbox"/>	For the responsible person and the person(s) who will take part in the ammunition manufacture process: personal data and citizenship (*); proof that their contractual capacity has not been suspended or limited (*); proof of aptitude from a health status point of view; proof that they do not represent a threat to public order (*); proof that they have the required technical knowledge on the correct use and storage of explosive substances; and employment contract
<input type="checkbox"/>	Proof of ownership or lease of the business premises, as well as proof in terms of license to use the business premises issued by a competent authority
<input type="checkbox"/>	Proof that one has met the spatial and technical conditions for manufacture and safe storage of ammunition, for protection against fire, explosions, pollution, thefts and unauthorized access to the business premises; summary report about the manufacturing procedure from the perspective of technology; description of the method of performing one's own quality control of the manufacturing process
<input type="checkbox"/>	Proof of constant physical and technical protection of the business premises
<input type="checkbox"/>	Other documents required for the procedure

Evidence marked with an asterisk (\*) shall be deemed to have been submitted attached to the application, and the Ministry of Internal Affairs shall obtain them ex officio.

Evidence not marked with an asterisk shall be submitted in original or a notarized copy.

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### 3. AGREEMENT BY THE APPLICANT

The applicant hereby agrees that his/her personal data may be used for the purposes of exercising the right in relation to the competent authorities to secure ALL documents marked with an asterisk (\*) in this application.

Date and place of submission of the  
application

Applicant's signature

\_\_\_\_\_.\_\_\_\_\_.\_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_

### INSTRUCTION ON HOW TO FILL IN THE APPLICATION FOR APPROVAL TO MANUFACTURE AMMUNITION:

- The information in Section 1 shall be entered by the applicant;
- The applicant chooses the manner in which the Ministry of Internal Affairs will be able to establish communication with the applicant (by telephone or e-mail). The selected manner of establishing contact is then entered in the field "contact information";
- If, during the course of the procedure, the need arises to secure the documents not marked with an asterisk (\*) in Section 2, and the Ministry of Internal Affairs is not able to obtain those documents ex officio, the applicant will be requested to submit those documents attached to the application.



TO

Form no. 38-n

**THE MINISTRY OF INTERNAL AFFAIRS OF THE REPUBLIC OF MACEDONIA**

**APPLICATION FOR ISSUING APPROVAL TO REPAIR WEAPONS**

**1. APPLICATION**

**INFORMATION ON THE LEGAL PERSON (APPLICANT)**

Name of the legal person (company)
Registered office of the legal person (company)
Contact information

**INFORMATION ON THE FOUNDER OF THE LEGAL PERSON (COMPANY)**

Name	Surname
Day, month, and year of birth	Place of birth
____.____.____	
Place and address of permanent residence	Contact information

**INFORMATION ON THE RESPONSIBLE PERSON IN THE LEGAL PERSON (COMPANY)**

Name	Surname
Day, month, and year of birth	Place of birth
____.____.____	
Place and address of permanent residence	Contact information

**INFORMATION ON THE PERSON(S) WHO WILL TAKE PART IN THE WEAPON REPAIRING PROCESS**

Name	Surname
Day, month, and year of birth	Place of birth
_____	
Place and address of permanent residence	Contact information

**INFORMATION ABOUT THE WEAPONS TO BE REPAIRED**

Weapon category	Type of weapon

Date and place of submission of the application

\_\_\_\_\_, \_\_\_\_\_

Applicant's signature

\_\_\_\_\_

Signature of the officer who received the application

\_\_\_\_\_

**2. ANNEX TO THE APPLICATION:**

<input type="checkbox"/>	Proof of registration of the legal person's activity in the Central Registry (*)
<input type="checkbox"/>	For the applicant and the founder: personal data and citizenship (*); proof that their contractual capacity has not been suspended or limited (*); proof of aptitude from a health status point of view; proof that they do not represent a threat to public order (*)
<input type="checkbox"/>	For the responsible person and the person(s) who will take part in the weapon repairing process: personal data and citizenship (*); proof that their contractual capacity has not been suspended or limited (*); proof of aptitude from a health status point of view; proof that they do not represent a threat to public order (*); proof that they have the required technical knowledge on the correct use, storage, and maintenance of weapons and are familiar with weapons legislation and regulations; and employment contract
<input type="checkbox"/>	Proof of ownership or lease of the business premises, as well as proof in terms of license to use the business premises issued by a competent authority
<input type="checkbox"/>	Proof that one has met the spatial and technical conditions for repairing and safe storage of weapons, for protection against fire, explosions, pollution, thefts and unauthorized access to the business premises; summary report about the manufacturing procedure from the perspective of technology; description of the method of performing one's own quality control of the repairing process
<input type="checkbox"/>	Proof of constant physical and technical protection of the business premises

<input type="checkbox"/>	Other documents required for the procedure
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Evidence marked with an asterisk (\*) shall be deemed to have been submitted attached to the application, and the Ministry of Internal Affairs shall obtain them ex officio.

Evidence not marked with an asterisk shall be submitted in original or a notarized copy.

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### 3. AGREEMENT BY THE APPLICANT

The applicant hereby agrees that his/her personal data may be used for the purposes of exercising the right in relation to the competent authorities to secure ALL documents marked with an asterisk (\*) in this application.

Date and place of submission of the  
application

Applicant's signature

\_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_

### INSTRUCTION ON HOW TO FILL IN THE APPLICATION FOR APPROVAL TO REPAIR WEAPONS:

- The information in Section 1 shall be entered by the applicant;
- The applicant chooses the manner in which the Ministry of Internal Affairs will be able to establish communication with the applicant (by telephone or e-mail). The selected manner of establishing contact is then entered in the field "contact information";
- If, during the course of the procedure, the need arises to secure the documents not marked with an asterisk (\*) in Section 2, and the Ministry of Internal Affairs is not able to obtain those documents ex officio, the applicant will be requested to submit those documents attached to the application.

TO

Form no. 38-o

**THE MINISTRY OF INTERNAL AFFAIRS OF THE REPUBLIC OF MACEDONIA**

**APPLICATION FOR ISSUING APPROVAL TO ESTABLISH A  
CIVILIAN SHOOTING RANGE**

**1. APPLICATION**

INFORMATION ON THE LEGAL PERSON (APPLICANT)

Name of the legal person (company)
Registered office of the legal person (company)
Contact information

INFORMATION ON THE FOUNDER OF THE LEGAL PERSON (COMPANY)

Name	Surname
Day, month, and year of birth	Place of birth
____.____.____	
Place and address of permanent residence	Contact information

INFORMATION ON THE RESPONSIBLE PERSON IN THE LEGAL PERSON (COMPANY)

Name	Surname
Day, month, and year of birth	Place of birth
____.____.____	
Place and address of permanent residence	Contact information

**INFORMATION ON THE PERSON(S) WHO WILL TAKE PART IN THE OPERATIONS OF THE CIVILIAN SHOOTING RANGE**

Name	Surname
Day, month, and year of birth	Place of birth
Place and address of permanent residence	Contact information

**INFORMATION ON THE CIVILIAN SHOOTING RANGE**

Type of civilian shooting range (indoor, outdoor or a combination)	
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Date and place of submission of the application

\_\_\_\_\_

Applicant's signature

\_\_\_\_\_

Signature of the officer who received the application

\_\_\_\_\_

**2. ANNEX TO THE APPLICATION:**

<input type="checkbox"/>	Proof of registration of the legal person's activity in the Central Registry (*)
<input type="checkbox"/>	For the applicant and the founder: personal data and citizenship (*); proof that their contractual capacity has not been suspended or limited (*); proof of aptitude from a health status point of view; proof that they do not represent a threat to public order (*)
<input type="checkbox"/>	For the responsible person and the person(s) who will take part in the operations of the civilian shooting range: personal data and citizenship (*); proof that their contractual capacity has not been suspended or limited (*); proof of aptitude from a health status point of view; proof that they do not represent a threat to public order (*); proof that they have the required technical knowledge on the correct use, storage, and maintenance of weapons and are familiar with weapons legislation and regulations; and employment contract
<input type="checkbox"/>	Proof of ownership or lease of the civilian shooting range, as well as proof in terms of license to use the civilian shooting range issued by a competent authority
<input type="checkbox"/>	Proof that one has met the spatial and technical conditions for a civilian shooting range and for safe storage of weapons, for protection against fire, explosions, pollution, thefts and unauthorized access to the premises; summary report about the shooting procedure at the civilian shooting range from the perspective of technology
<input type="checkbox"/>	Proof of constant physical and technical protection of the shooting range
<input type="checkbox"/>	Other documents required for the procedure

Evidence marked with an asterisk (\*) shall be deemed to have been submitted attached to the application, and the Ministry of Internal Affairs shall obtain them ex officio.

Evidence not marked with an asterisk shall be submitted in original or a notarized copy.

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### 3. AGREEMENT BY THE APPLICANT

The applicant hereby agrees that his/her personal data may be used for the purposes of exercising the right in relation to the competent authorities to secure ALL documents marked with an asterisk (\*) in this application.

Date and place of submission of the  
application

Applicant's signature

\_\_\_\_\_.\_\_\_\_\_.\_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_

### INSTRUCTION ON HOW TO FILL IN THE APPLICATION FOR APPROVAL TO ESTABLISH A CIVILIAN SHOOTING RANGE:

- The applicant chooses the manner in which the Ministry of Internal Affairs will be able to establish communication with the applicant (by telephone or e-mail). The selected manner of establishing contact is then entered in the field "contact information";
- If, during the course of the procedure, the need arises to secure the documents not marked with an asterisk (\*) in Section 2, and the Ministry of Internal Affairs is not able to obtain those documents ex officio, the applicant will be requested to submit those documents attached to the application.